



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Please note: The Board of Education meeting will be held at the Educational Resource Center (ERC). All meetings will begin at 7:00

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
August 15, 2017**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Schedule of Upcoming Events

C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. Approval of Minutes

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. Approval/Ratification of Travel Requests** 16
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 18
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of July 2017.
- 2.3. Approval/Ratification of Purchase Orders** 20
It is recommended that the Board of Education approve and ratify purchase orders for the month of July 2017 as presented in the item.
- 2.4. Approval of Consultants and General Service Providers** 31
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.5. Acceptance of Donations** 33
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. Authorization to Submit Application for 2017-18 Mandated Cost Block Grant** 34
It is recommended that the Board of Education authorize staff to submit an application for the Mandated Cost Block Grant for the 2017-18 school year.
- 2.7. Approval/Ratification of Change Orders for Bid #1617-064-003, HVAC, Lighting and Ceiling Replacement at the District Administration Office Building, and Authorization/Ratification to File Notice of Completion** 35
It is recommended that the Board of Education approve/ratify the final contract amount and all change orders and authorize/ratify filing of Notice of Completion documents for the HVAC, Lighting and Ceiling Replacement at the District Administration Office Building.
- 2.8. Approval/Ratification of Change Orders for Eight Shade Structures at Five School Sites Project and Authorization/Ratification to File Notice of Completion** 36
It is recommended that the Board of Education approve/ratify the final contract amount and all change orders and authorize/ratify filing of Notice of Completion documents for the Project to Install Eight Shade Structures at Five School Sites.
- 2.9. Authorization/Ratification to File Notice of Completion for Bid #1718-007-CP, Reroofing at Cajon Park** 37
It is recommended that the Board of Education authorize/ratify filing of Notice of Completion documents for Bid #1718-007-CP, Reroofing at Cajon Park.
- 2.10. Authorization to Execute Project Addendum #2 to Memorandum of Understanding for Undertaking Collective Action** 38
It is recommended that the Board of Education authorize Administration to Execute Project Addendum #2 to the Memorandum of Understanding for Undertaking Collective Action.
- 2.11. Approval of Agreement with Vavrinek, Trine, Day & Co. LLP for Services Related to the Final Calculation of Arbitrage Earnings for the Series A General Obligation Bonds** 45
It is recommended that the Board of Education approve the Agreement with Vavrinek, Trine, Day & Co. LLP for Services Related to the Final Calculation of Arbitrage Earnings for the Series A General Obligation Bonds.

Human Resource/Pupil Services

- 3.1. Personnel, Regular** 50
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.

E.	DISCUSSION AND/OR ACTION ITEMS	53
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Appointment of Personnel: Vice Principal</u> It is recommended that the Board of Education appoint Summer Locke as Vice Principal, effective August 16, 2017.	54
	Business Services	
2.1.	<u>Opening of Bids for Sale of Former Santee School Site Property</u> It is recommended that the Board of Education Open Sealed Bids and Call for Oral Bids for the Former Santee School Site Property. Action, if any, is at the discretion of the Board of Education.	55
2.2.	<u>Authorization to Purchase One Additional 10-Passenger Van for Transportation</u> It is recommended that the Board of Education authorize the purchase of one 2016 Ford Transit 150LR 10-passenger van from Encinitas Ford.	56
F.	BOARD POLICIES AND BYLAWS	57
1.1.	<u>Second Reading: Board Policy Annual Review</u> <ul style="list-style-type: none">• BP 1312.1 Complaints Concerning District Employees• BP 4116 Probationary/Permanent Status• BP 4315.1 Competence in Evaluation and Instructional Methodologies• BP 5116.1 Intradistrict Open Enrollment• BP 6145 Extracurricular and Cocurricular Activities Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies are submitted as a second reading. Administration recommends approval as presented.	58
G.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	69
H.	CLOSED SESSION	69
1.	<u>Public Employee Discipline/Dismissal/Release</u> (Gov't. Code § 54957)	
2.	<u>Conference with Real Property Negotiators</u> (Govt. Code § 54956.8) <i>Property:</i> <ul style="list-style-type: none">• Summit Site (Parcel #'s: 378 210 35, 378 220 07, and 378 210 13 - located North of Princess JoAnn & Summit Avenue in Santee, CA 92071)• 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site) <i>Agency Negotiator: Karl Christensen, Assistant Superintendent</i>	
3.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
I.	RECONVENE TO PUBLIC SESSION	69
J.	ADJOURNMENT	69

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for September 5, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the August 15, 2017, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Schedule of Upcoming Events

Schedule of Upcoming Events

Date	Event
PLEASE NOTE: BOARD OF EDUCATION MEETINGS RETURN TO THEIR REGULARLY SCHEDULED LOCATION – EDUCATIONAL RESOURCE CENTER (ERC), 9619 CUYAMACA, SANTEE	
Saturday, August 12	School Beautification Day; Pathways Church, 9638 Carlton Hills Blvd, Santee Check in: 7:00 – 7:30 am and On Campus: 8:00 am
August 15	Board Meeting; 7:00 p.m., at <i>Educational Resource Center, 9619 Cuyamaca</i> (please note location change)
August 21	First Day of School
September 4	Labor Day Holiday – No School/District Offices Closed
September 5	Board Meeting; 7:00 p.m.
September 19	Board Meeting; 7:00 p.m.
October 3	Board Meeting; 7:00 p.m.
October 17	Board Meeting; 7:00 p.m.
November 7	Board Meeting; 7:00 p.m.
November 10	Veterans' Day Holiday Schools and District Offices Closed
November 13 – 17	Parent/Teacher Conference Week Schools on Modified Days
November 21	Board Meeting; 7:00 p.m.
December 5	Organizational Board Meeting for 2018; 7:00 p.m.
December 19	Board Meeting; 7:00 p.m.
December 22 - January 5	Winter Break

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Kristin Baranski
August 1, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- August 1, 2017, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 1, 2017
MINUTES

Cajon Park School
Multi-purpose Room
10300 Magnolia
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:01 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Karen Fleck, Business Development Officer with East County Schools Federal Credit Union, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report 2016-17
- 1.2. Developer Fees and Collection Report 2017-18

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARING

1. Public Hearing Regarding, and Consideration for Approval of, Resolution No. 1718-04 to Convey an Easement to the Padre Dam Municipal Water District for Installation and Maintenance of a Water Line Located on the Rio Seco Elementary School Property.

President Levens-Craig opened the public hearing regarding, consideration for approval of, resolution no. 1718-04 to convey an easement to the Padre Dam Municipal Water District

for installation and maintenance of a water line located on the Rio Seco Elementary School property. With no comments from the public, the hearing was closed.

E. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Approval of Consultants and General Service Providers
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.5. Approval/Ratification of Change Orders for Exterior Painting Projects at Four School Sites and Authorization/Ratification to File Notice of Completion
- 2.6. Award of CUPCCAC Informal Bid for Asphalt Repairs at Three School Sites
- 2.7. Approval/Ratification of Change Orders for Stucco Work at Carlton Hills School and Authorization/Ratification to File Notice of Completion
- 2.8. Municipal Storm Water Management Plan Annual Implementation Update
- 3.1. Approval of Memorandum of Understanding with Alliant International University California School of Education for Placement of Practicum Students, Student Teachers, and Interns in the Teacher Credential, School Psychology and School Counseling Programs
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1718-03 to Eliminate, Layoff and/or Reduce a Classified Non-Management Position
- 4.3. Approval of Short Term Positions

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Approval of 2017-18 Contract with San Diego County Superintendent of Schools for Professional Coaching Services

Superintendent Baranski presented a contract with the San Diego County Superintendent of Schools for professional coaching services for the District's nine (9) Principals. She explained that, if approved, she and Dr. Pierce would be meeting with the executive team at the County Office to discuss the District's instructional focus and framework; and to make sure the coaches understand the District's history and how it is moving forward. Superintendent Baranski explained it is Administration's belief that these services will provide an additional layer for continued growth. Members Burns inquired on the coaches. Superintendent Baranski shared the coaches would consist of former principals who are on special assignment with the County Office of Education, under the direction of Dan Wolfson and his team. Member Ryan shared it was a great and idea and moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. Adoption of Resolution No. 1718-04 of the Santee School District Board of Education to Convey an Easement to the Padre Dam Municipal Water District for Installation and Maintenance of a Water Line Located on the Rio Seco Elementary School Site Property

Karl Christensen explained this was item related to the public hearing relating to conveying the easement to Padre Dam Municipal Water District. Member Ryan moved approval.

Motion: Ryan Levens-Craig Aye Burns Aye
Second El-Hajj El-Hajj Aye Ryan Aye
Vote: 5-0 Fox Aye

2.2. Issuance Costs and Final Sale Details for the 2017 Series B GO Bond Refunding

Mr. Christensen explained that this item was for information purposes only and explained Board Policy 7214 required the Board be presented with the actual issuance cost information and final sale details. He explained that on June 27, 2017, the District sold \$10,750,000 in General Obligation (GO) bonds to refund Series B GO Current interest bonds originally issued in 2008; for a savings of \$2,750,656 to tax payers. Overall, the District has saved taxpayers \$24,684,656 in GO Bonds; for a total long-term debt savings of \$36,269,358 to tax payers. President Levens-Craig expressed her appreciation to Administration and Dale Scott & Company.

Refunded Debt: Series B Current Interest Bonds

Factor	Estimates - as of 6/12/17			Actuals		
	Amount	As % of Principal Value	As % of Net Savings	Amount	As % of Principal Value	As % of Net Savings
Principal Value of New Refunding Instruments	\$10,560,000			\$10,750,000		
Total Prospective Debt Service for Refunded Instruments	\$22,817,238			\$22,817,238		
Total Debt Service for New Refunding Instruments	\$20,048,557			\$20,066,581		
Total Net Savings	\$2,768,681	26.22%	N/A	\$2,750,656	25.59%	N/A
Negative Arbitrage for Escrowed Funds Earnings	\$186,123	1.76%	6.72%	\$190,802	1.77%	6.94%
Underwriting Discount	\$39,600	0.38%	1.43%	\$40,313	0.38%	1.47%
Bond Insurance	\$0	0.00%	0.00%	\$0	0.00%	0.00%
Bond Counsel Fees	\$70,000	0.66%	2.53%	\$70,000	0.65%	2.54%
Rating Fees	\$31,755	0.30%	1.15%	\$31,755	0.30%	1.15%
Financial Advisor Fee (Fixed)	\$95,000	0.90%	3.43%	\$95,000	0.88%	3.45%
Financial Advisor Fee (Variable)	\$0	0.00%	0.00%	\$0	0.00%	0.00%
Other Issuance Costs	\$15,000	0.14%	0.54%	\$12,816	0.12%	0.47%
Total Costs of Issuance	\$437,478	4.14%	15.80%	\$440,686	4.10%	16.02%
Gross Savings	\$3,206,159	30.36%	115.80%	\$3,191,342	29.69%	116.02%
Present Value Savings	\$1,649,106			\$1,621,320		
Percentage PV Savings of Refunded Bonds	14.67%			14.42%		

Refunding Transaction	Estimate Date	Pricing Date	Closing Date	Net Savings		Savings Realized By
				Estimated	Actual	
2008 COPs	11/3/2015	12/1/2015	12/22/2015	\$6,942,243	\$11,584,701	General Fund
Series A GO Bonds (CIBs)	12/15/2015	12/1/2015	12/16/2015	\$2,021,343	\$2,608,394	Property Owners
Series B GO Bonds (CIBs)	5/16/2017	6/27/2017	7/25/2017	\$2,224,723	\$2,750,656	Property Owners
Series D GO Bonds (CABs)	12/15/2015	12/1/2015	12/16/2015	\$8,232,539	\$8,724,237	Property Owners
Series E GO Bonds (CABs)	12/15/2015	1/21/2016	2/3/2016	\$8,930,837	\$10,601,369	Property Owners
						<i>13.33% of original</i>
Total GO Bonds				\$21,409,442	\$24,684,656	<i>debt service</i>
Total Long Term Debt				\$28,351,685	\$36,269,358	

G. BOARD POLICIES AND BYLAWS

1.1. First Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 5116.1 Intradistrict Open Enrollment
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were submitted for a first reading. No action was requested.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared the list of upcoming events. In particular, the School Beautification day on Saturday, August 14. She mentioned due conflicts on her calendar, she might only be attending the kick-off. Superintendent Baranski shared Mr. Christensen would be present at the event.

I. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Public Employment (Gov't. Code § 54957)**
Title: Vice Principal
2. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:12 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:23 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of August 1, 2017 was adjourned at 9:23.

Ken Fox, Clerk

Kristin Baranski, Secretary

Consent Item D.2.1.
Prepared by Karl Christensen
August 15, 2017

Approval/Ratification of Travel Requests

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,316, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - August 15, 2017								
Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Tuesday, 08/08/17	Bonner Montler	Educational Services	Continuous Learning Conference	SDCOE	\$0	\$85	Professional Development	This workshop will focus on supporting continuous improvement in the District, schools, and classrooms.
09/15/17	John Schwellier	Pupil Services	Annual Summit on Student Engagement and Attendance	San Diego	\$0	\$67	Pupil Services	This workshop will provide strategies to cultivate positive relationships with families in an effort to increase attendance.
10/05/17	Thor Slibor	Educational Services	Community of Practice Meeting for APE Staff	San Marcos	\$0	\$60	Special Education	This workshop is a learning opportunity to foster collaborative learning among colleagues within the Adaptive PE field.
6 dates: 10/16/17, 12/13/17, 02/15/18 03/09/18, 04/19/18, 05/18/18	Dr. Stephanie Pierce Karl Christensen Bonner Montler	Educational Services Business Services Educational Services	Putting it All Together II	SDCOE	\$0	\$133 \$133 \$133	Professional Development Professional Development Professional Development	This is a 6-part series on the continuous improvement process surrounding LCAP development.
11/28/17 - 11/29/17	Suzanne Robinson Stephanie Dow Tiffany Powell	Pepper Drive Rio Seco Cajon Park	Autism Diagnostic Observation Schedule	San Marcos	\$0	\$235 \$235 \$235	Special Education Special Education Special Education	This 2-day workshop will provide information on Autism diagnostic observation.
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California								
(NONE)								

Consent Item D.2.2.
 Prepared by Karl Christensen
 August 15, 2017

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of July 2017:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-284351 TO 14-290721	\$1,603,847.22
0900	N/A	
1200	14-286299 TO 14-289873	\$29,722.97
1300	14-285152 TO 14-289881	\$17,913.92
1400	14-285169 TO 14-290268	\$288,832.86
2109	N/A	
2139 / 2108	N/A	
2518	N/A	
2538	14-285773 TO 14-287758	\$120,741.42
3500	N/A	
4000	14-284350 TO 14-289873	\$246,498.86
6300	14-285156 TO 14-290273	\$31,548.05
		\$2,339,105.30

Student Body Warrants issued for the period of July 2017: **\$750.00**

Payroll Warrants issued for the period of July 2017:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$976,234.75
12 00	\$2,039.63
13 00	\$33,456.83
14 00	
25 18	
63 00	\$182,917.55
\$1,194,648.76	

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of July as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$3,534,504.06 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. There were no purchase order increases of 10% or more during the month of July 2017. The table below is a summary of total purchase orders by location for the month of July 2017:

AMOUNT	LOCATION
\$ 75,981.17	PEPPER DRIVE SCHOOL
\$ 796.62	CARLTON HILLS SCHOOL
\$ 2,690.50	SYCAMORE CANYON SCH
\$ 3,498.15	PROSPECT AVENUE SCH
\$ 32,603.77	CAJON PARK SCHOOL
\$ 1,949.15	CHET F HARRITT SCH
\$ 399.15	CARLTON OAKS SCHOOL
\$ 43,514.59	RIO SECO SCHOOL
\$ 31,665.00	HILL CREEK SCHOOL
\$ 6,285.09	STATE PRE-SCHOOL
\$ 19,249.38	BOARD OF EDUCATION
\$ 3,434.24	SUPERINTENDENT DEPT
\$1,939,940.63	BUSINESS SERVICES
\$ 119,272.22	HUMAN RESOURCES
\$ 15,795.79	EDUCATIONAL SERVICES
\$1,177,169.52	SPECIAL EDUCATION
\$ 5,750.00	EDUCATIONAL PROJECTS
\$ 1,085.00	PUPIL SERVICES
\$ 557,147.88	DISTRICT LIBRARY
\$ 40,224.46	PROJECT SAFE
\$ 650,454.24	TECHNOLOGY SERVICES
\$ 1,975.34	OPERATIONS/CUSTODIAL
\$ 774,437.66	MAINTENANCE
\$ 348,237.23	TRANSPORTATION
\$ 275,278.39	FACILITIES MODERNIZATION
\$ 58,359.66	WAREHOUSE
\$ 62,824.74	CENTRAL KITCHEN
\$ 48,147.30	PUBLICATIONS
\$6,298,166.87	Total Purchase Orders—July 2017

RECOMMENDATION:

Administration recommends approval of purchase orders #0000003213 through #0000003615 issued July 1, 2017 through July 31, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$6,298,166.87, is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

PURCHASE ORDER LISTING
JULY 2017
BY SITE

DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000003267	7/1/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 132.49	002	PEPPER DRIVE SCHOOL
0000003339	7/3/2017 AZZ RECOGNITION PRODUCTS, INC.	DRAPES - PD	0100	\$ 766.01	002	PEPPER DRIVE SCHOOL
0000003340	7/3/2017 SCHOOL MATE	MIDDLE SCHOOL PLANNERS - PD	0100	\$ 463.84	002	PEPPER DRIVE SCHOOL
0000003341	7/3/2017 SCHOOL MATE	ELEMENTARY PLANNERS - PD	0100	\$ 579.80	002	PEPPER DRIVE SCHOOL
0000003342	7/3/2017 LEGO EDUCATION	CLASSROOM MATERIALS	0100	\$ 4,762.20	002	PEPPER DRIVE SCHOOL
0000003343	7/3/2017 VIRCO MANUFACTURING CORP	CR FURNITURE - PD	0100	\$ 3,056.98	002	PEPPER DRIVE SCHOOL
0000003343	7/3/2017 VIRCO MANUFACTURING CORP	CR FURNITURE - PD	2518	\$ 4,348.94	002	PEPPER DRIVE SCHOOL
0000003345	7/3/2017 AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 2,650.52	002	PEPPER DRIVE SCHOOL
0000003346	7/3/2017 ROCHESTER 100 INC	CLASSROOM MATERIALS	0100	\$ 471.41	002	PEPPER DRIVE SCHOOL
0000003347	7/3/2017 RAND MCNALLY	CLASSROOM SUPPLIES	0100	\$ 587.24	002	PEPPER DRIVE SCHOOL
0000003348	7/3/2017 NEXT DAY PRINTED TEES, INC.	PE CLOTHES - PD	0100	\$ 2,433.10	002	PEPPER DRIVE SCHOOL
0000003349	7/3/2017 NEXT DAY PRINTED TEES, INC.	PE CLOTHES - PD	0100	\$ 1,553.97	002	PEPPER DRIVE SCHOOL
0000003350	7/3/2017 JOYLABZ LLC	CLASSROOM MATERIALS	0100	\$ 1,329.76	002	PEPPER DRIVE SCHOOL
0000003376	7/5/2017 SCHOOLSIN	RISERS - PD	0100	\$ 2,898.30	002	PEPPER DRIVE SCHOOL
0000003458	7/17/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 258.86	002	PEPPER DRIVE SCHOOL
0000003459	7/17/2017 MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$ 140.29	002	PEPPER DRIVE SCHOOL
0000003472	7/18/2017 AL'S SPORT SHOP	STICKER'S - PD	0100	\$ 565.69	002	PEPPER DRIVE SCHOOL
0000003479	7/18/2017 DELL MARKETING L.P.	PRINTER DRUM - PD	0100	\$ 51.17	002	PEPPER DRIVE SCHOOL
0000003480	7/18/2017 DELL MARKETING L.P.	PRINTERS - PD	0100	\$ 1,687.27	002	PEPPER DRIVE SCHOOL
0000003481	7/18/2017 APPLE INC	MAC BOOKS - PD	0100	\$ 3,721.55	002	PEPPER DRIVE SCHOOL
0000003482	7/18/2017 CDW GOVERNMENT INC	PRINTER - PD	0100	\$ 587.98	002	PEPPER DRIVE SCHOOL
0000003483	7/18/2017 TROXELL COMMUNICATIONS INC	PROJECTOR - PD	0100	\$ 645.42	002	PEPPER DRIVE SCHOOL
0000003484	7/18/2017 CDW GOVERNMENT INC	LAPTOP CART - PD	0100	\$ 2,076.08	002	PEPPER DRIVE SCHOOL
0000003485	7/18/2017 DELL MARKETING L.P.	LAPTOPS	0100	\$ 39,458.30	002	PEPPER DRIVE SCHOOL
0000003499	7/19/2017 CDW GOVERNMENT INC	ACROBAT PRO LICENSES	0100	\$ 154.00	002	PEPPER DRIVE SCHOOL
0000003592	7/28/2017 DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER - PD	0100	\$ 600.00	002	PEPPER DRIVE SCHOOL
		TOTAL		\$ 75,981.17	002	PEPPER DRIVE SCHOOL
0000003267	7/1/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 397.47	003	CARLTON HILLS SCHOOL
0000003458	7/17/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 258.86	003	CARLTON HILLS SCHOOL
0000003459	7/17/2017 MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$ 140.29	003	CARLTON HILLS SCHOOL
		TOTAL		\$ 796.62	003	CARLTON HILLS SCHOOL
0000003267	7/1/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 132.49	004	SYCAMORE CANYON SCH
0000003272	7/1/2017 VIRCO MANUFACTURING CORP	17/18 F&E - SC	0100	\$ 1,343.75	004	SYCAMORE CANYON SCH
0000003404	7/10/2017 EWING IRRIGATION PRODUCTS	SUPPLIES FOR WELL AT SC	4000	\$ 183.66	004	SYCAMORE CANYON SCH
0000003458	7/17/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 258.86	004	SYCAMORE CANYON SCH
0000003459	7/17/2017 MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$ 140.29	004	SYCAMORE CANYON SCH
0000003549	7/25/2017 RCP BLOCK & BRICK INC	RETAINING WALL - SC	0100	\$ 381.45	004	SYCAMORE CANYON SCH
0000003570	7/28/2017 DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER - SC	0100	\$ 250.00	004	SYCAMORE CANYON SCH
		TOTAL		\$ 2,690.50	004	SYCAMORE CANYON SCH
0000003291	7/1/2017 MYSTERY SCIENCE, INC.	MEMBERSHIP RENEWAL 17-18	0100	\$ 999.00	005	PROSPECT AVENUE SCH
0000003458	7/17/2017 MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$ 258.86	005	PROSPECT AVENUE SCH
0000003459	7/17/2017 MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$ 140.29	005	PROSPECT AVENUE SCH
0000003476	7/18/2017 FOOD 4 THOUGHT, LLC	FARMER'S MARKET - PRIDE	0100	\$ 1,700.00	005	PROSPECT AVENUE SCH
0000003593	7/28/2017 DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER - PA	0100	\$ 400.00	005	PROSPECT AVENUE SCH
		TOTAL		\$ 3,498.15	005	PROSPECT AVENUE SCH
0000003332	7/3/2017 LEXIA LEARNING SYSTEMS INC	LICENSE RENEWAL FOR CAJON PARK	0100	\$ 9,900.00	006	CAJON PARK SCHOOL
0000003333	7/3/2017 LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	0100	\$ 35.13	006	CAJON PARK SCHOOL
0000003334	7/3/2017 AMAZON.COM	CLASSROOM SUPPLIES	0100	\$ 33.56	006	CAJON PARK SCHOOL

0000003335	7/3/2017	S&S WORLDWIDE	SUPPLIES - CP	0100	\$	18.31	006	CAJON PARK SCHOOL
0000003336	7/3/2017	THE PATON GROUP	STEM LAB - CAJON PARK	0100	\$	16,427.69	006	CAJON PARK SCHOOL
0000003338	7/3/2017	US GAMES	PE SUPPLIES - CP	0100	\$	1,238.44	006	CAJON PARK SCHOOL
0000003344	7/3/2017	DECKER EQUIPMENT	CHAIR GLIDES - CP	0100	\$	257.78	006	CAJON PARK SCHOOL
0000003458	7/17/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	258.86	006	CAJON PARK SCHOOL
0000003459	7/17/2017	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$	140.29	006	CAJON PARK SCHOOL
0000003475	7/18/2017	CHERRYDALE FARMS	FUNDRAISER - CP	0100	\$	4,128.00	006	CAJON PARK SCHOOL
0000003501	7/19/2017	DECKER EQUIPMENT	CHAIR GLIDES - CP	0100	\$	165.71	006	CAJON PARK SCHOOL
			TOTAL		\$	32,603.77	006	CAJON PARK SCHOOL
0000003307	7/1/2017	UNIVERSITY OF SAN DIEGO	REGISTRATION FEES	0100	\$	1,550.00	007	CHET F HARRITT SCH
0000003458	7/17/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	258.86	007	CHET F HARRITT SCH
0000003459	7/17/2017	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$	140.29	007	CHET F HARRITT SCH
			TOTAL		\$	1,949.15	007	CHET F HARRITT SCH
0000003458	7/17/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	258.86	008	CARLTON OAKS SCHOOL
0000003459	7/17/2017	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$	140.29	008	CARLTON OAKS SCHOOL
			TOTAL		\$	399.15	008	CARLTON OAKS SCHOOL
0000003284	7/1/2017	SCHOOL SPECIALTY, INC	LUNCH TABLES - RS	2538	\$	30,081.38	009	RIO SECO SCHOOL
0000003353	7/3/2017	DAVE BANG ASSOCIATES INC	PLAY GROUND EQUIP	0100	\$	7,484.06	009	RIO SECO SCHOOL
0000003354	7/3/2017	ZASUETA CONTRACTING INC.	INSTALLATION OF PW EQUIP-RS	0100	\$	5,550.00	009	RIO SECO SCHOOL
0000003458	7/17/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	258.86	009	RIO SECO SCHOOL
0000003459	7/17/2017	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$	140.29	009	RIO SECO SCHOOL
			TOTAL		\$	43,514.59	009	RIO SECO SCHOOL
0000003458	7/17/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	258.86	010	HILL CREEK SCHOOL
0000003459	7/17/2017	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$	140.29	010	HILL CREEK SCHOOL
0000003478	7/18/2017	TROXELL COMMUNICATIONS INC	PROJECTOR - HC	0100	\$	1,290.85	010	HILL CREEK SCHOOL
0000003513	7/19/2017	SAN DIEGO GAS & ELECTRIC CO	ANNUAL GAS & ELECTRIC SVCS	4000	\$	29,625.00	010	HILL CREEK SCHOOL
0000003579	7/28/2017	DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER - HC	0100	\$	350.00	010	HILL CREEK SCHOOL
			TOTAL		\$	31,665.00	010	HILL CREEK SCHOOL
0000003351	7/3/2017	SCHOOL SPECIALTY, INC	PA PRESCHOOL GRANT SUPPLIES	1200	\$	455.09	012	STATE PRE-SCHOOL
0000003493	7/18/2017	HOLLAND'S CUSTOM CABINETS, INC.	COUNTER TOPS- PA PRESCHOOL	1200	\$	5,480.00	012	STATE PRE-SCHOOL
0000003578	7/28/2017	SOUTH COAST COPY SYSTEMS	ANNUAL COPIER CHARGES FOR DIST	1200	\$	350.00	012	STATE PRE-SCHOOL
			TOTAL		\$	6,285.09	012	STATE PRE-SCHOOL
0000003424	7/11/2017	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP DUES	0100	\$	13,149.00	060	BOARD OF EDUCATION
0000003503	7/19/2017	SAN DIEGO COUNTY SCHOOL BOARDS	MEMBERSHIP	0100	\$	210.38	060	BOARD OF EDUCATION
0000003504	7/19/2017	CALIFORNIA SCHOOL BOARDS ASSO	MEMBERSHIP	0100	\$	2,840.00	060	BOARD OF EDUCATION
0000003564	7/27/2017	SANTEE CHAMBER OF COMMERCE	ADVERTISEMENT	0100	\$	2,500.00	060	BOARD OF EDUCATION
0000003569	7/28/2017	GLOBALSTAR USA	ANNUAL SATELITE PHONE SVCS	0100	\$	550.00	060	BOARD OF EDUCATION
			TOTAL		\$	19,249.38	060	BOARD OF EDUCATION
0000003454	7/14/2017	BARNES AND NOBLE BOOKSELLERS	PLT BOOKS	0100	\$	2,118.90	062	SUPERINTENDENT DEPT
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER	0100	\$	144.50	062	SUPERINTENDENT DEPT
0000003545	7/25/2017	TEAMTALK NETWORK	ANNUAL DISPATCH RADIOS	0100	\$	222.00	062	SUPERINTENDENT DEPT
0000003572	7/28/2017	DAY WIRELESS SYSTEMS	ANNUAL MAINT AGREEMENTS	0100	\$	24.00	062	SUPERINTENDENT DEPT
0000003575	7/28/2017	REGIONAL COMMUNICATIONS	ANNUAL RADIO SVC AGREEMENT	0100	\$	924.84	062	SUPERINTENDENT DEPT
			TOTAL		\$	3,434.24	062	SUPERINTENDENT DEPT
0000003240	7/1/2017	SOUTH COAST COPY SYSTEMS	NEW COPIERS FOR 6 SITES	0100	\$	44,358.53	064	BUSINESS SERVICES
0000003242	7/1/2017	ACSA	MEMBERSHIP DUES	0100	\$	1,444.00	064	BUSINESS SERVICES
0000003352	7/3/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	27,643.65	064	BUSINESS SERVICES
0000003361	7/3/2017	PORTABLE STORAGE CORP	C-TAINER RENTAL - DO REMODEL	1400	\$	253.00	064	BUSINESS SERVICES
0000003393	7/10/2017	ATC DESIGN GROUP	LAND SURVEY - SANTEE SITE	0100	\$	4,769.28	064	BUSINESS SERVICES
0000003395	7/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	0100	\$	550.47	064	BUSINESS SERVICES
0000003395	7/10/2017	OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	6300	\$	373.11	064	BUSINESS SERVICES
0000003396	7/10/2017	WEST ED	CHKS SURVEYS	0100	\$	1,615.80	064	BUSINESS SERVICES
0000003400	7/10/2017	DANNIS WOLIVER KELLEY	LEGAL SERVICES	0100	\$	84.00	064	BUSINESS SERVICES

0000003417	7/10/2017	SOUTH COAST COPY SYSTEMS	0100	\$	977.89	064	BUSINESS SERVICES
0000003417	7/10/2017	SOUTH COAST COPY SYSTEMS	1200	\$	16.37	064	BUSINESS SERVICES
0000003431	7/11/2017	SCHOOL SERVICES OF CALIFORNIA	0100	\$	3,660.00	064	BUSINESS SERVICES
0000003434	7/11/2017	SCHOOL INNOVATIONS & ACHIEVEMENT	0100	\$	10,200.00	064	BUSINESS SERVICES
0000003449	7/12/2017	CORODATA SHREDDING INC.	0100	\$	456.00	064	BUSINESS SERVICES
0000003451	7/14/2017	CALSTRS - CENTRAL SERVICES	0100	\$	110,593.69	064	BUSINESS SERVICES
0000003499	7/19/2017	CDW GOVERNMENT INC	0100	\$	308.00	064	BUSINESS SERVICES
0000003505	7/19/2017	BOWIE, ARNESON, WILES &	0100	\$	15,000.00	064	BUSINESS SERVICES
0000003506	7/19/2017	CASBO PROFESSIONAL DEVELOPMT	0100	\$	650.00	064	BUSINESS SERVICES
0000003507	7/19/2017	CITY OF SANTEE	0100	\$	20,396.00	064	BUSINESS SERVICES
0000003508	7/19/2017	DECISIONSITE LLC	2518	\$	8,796.00	064	BUSINESS SERVICES
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	0100	\$	425.00	064	BUSINESS SERVICES
0000003510	7/19/2017	HELIX WATER DISTRICT	0100	\$	11,000.00	064	BUSINESS SERVICES
0000003511	7/19/2017	PADRE DAM MUNICIPAL WATER	0100	\$	380,008.00	064	BUSINESS SERVICES
0000003512	7/19/2017	PITNEY BOWES-RESERVE ACCT	0100	\$	40,000.00	064	BUSINESS SERVICES
0000003513	7/19/2017	SAN DIEGO GAS & ELECTRIC CO	0100	\$	1,172,779.00	064	BUSINESS SERVICES
0000003514	7/19/2017	VAVRINEK, TRINE, DAY & CO LLP	0100	\$	23,000.00	064	BUSINESS SERVICES
0000003515	7/19/2017	WASTE MANAGEMENT OF EL CAJON -	0100	\$	44,912.00	064	BUSINESS SERVICES
0000003545	7/25/2017	TEAMTALK NETWORK	0100	\$	222.00	064	BUSINESS SERVICES
0000003572	7/28/2017	DAY WIRELESS SYSTEMS	0100	\$	24.00	064	BUSINESS SERVICES
0000003575	7/28/2017	REGIONAL COMMUNICATIONS	0100	\$	924.84	064	BUSINESS SERVICES
0000003578	7/28/2017	SOUTH COAST COPY SYSTEMS	0100	\$	1,000.00	064	BUSINESS SERVICES
0000003578	7/28/2017	SOUTH COAST COPY SYSTEMS	0100	\$	13,500.00	064	BUSINESS SERVICES
0000003578	7/28/2017	SOUTH COAST COPY SYSTEMS	0100	\$	1,939,940.63	064	BUSINESS SERVICES
0000003330	7/11/2017	KONTRABAND INTERDICTION	0100	\$	7,560.00	065	HUMAN RESOURCES
0000003377	7/5/2017	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	0100	\$	7,200.00	065	HUMAN RESOURCES
0000003383	7/5/2017	FRONTLINE TECHNOLOGIES GROUP	0100	\$	10,460.88	065	HUMAN RESOURCES
0000003384	7/5/2017	PEOPLE ADMIN	0100	\$	20,550.00	065	HUMAN RESOURCES
0000003385	7/5/2017	COUNTY SCHOOLS SERVICE FUND	0100	\$	950.00	065	HUMAN RESOURCES
0000003386	7/5/2017	ATKINSON, ANDELSON, LOYA, RUUD	0100	\$	35,000.00	065	HUMAN RESOURCES
0000003387	7/5/2017	SAN DIEGO CITY SCHOOLS	0100	\$	3,000.00	065	HUMAN RESOURCES
0000003388	7/5/2017	UPMC	0100	\$	15,000.00	065	HUMAN RESOURCES
0000003389	7/5/2017	STATE OF CALIFORNIA	0100	\$	7,500.00	065	HUMAN RESOURCES
0000003390	7/5/2017	DISCOVERY BENEFITS	0100	\$	10,000.00	065	HUMAN RESOURCES
0000003431	7/11/2017	SCHOOL SERVICES OF CALIFORNIA	0100	\$	600.00	065	HUMAN RESOURCES
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	0100	\$	280.50	065	HUMAN RESOURCES
0000003545	7/25/2017	TEAMTALK NETWORK	0100	\$	222.00	065	HUMAN RESOURCES
0000003572	7/28/2017	DAY WIRELESS SYSTEMS	0100	\$	24.00	065	HUMAN RESOURCES
0000003575	7/28/2017	REGIONAL COMMUNICATIONS	0100	\$	924.84	065	HUMAN RESOURCES
0000003373	7/3/2017	PEARSON	0100	\$	119,272.22	065	HUMAN RESOURCES
0000003374	7/3/2017	PRO-ED INC.	0100	\$	1,500.00	066	EDUCATIONAL SERVICES
0000003375	7/3/2017	RIVERSIDE PUBLISHING	0100	\$	749.99	066	EDUCATIONAL SERVICES
0000003430	7/11/2017	SUPERINTENDENT OF SCHOOLS	0100	\$	500.00	066	EDUCATIONAL SERVICES
0000003499	7/19/2017	CDW GOVERNMENT INC	0100	\$	5,860.80	066	EDUCATIONAL SERVICES
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	0100	\$	154.00	066	EDUCATIONAL SERVICES
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	0100	\$	85.00	066	EDUCATIONAL SERVICES
0000003519	7/20/2017	HOUGHTON MIFFLIN HARCOURT	0100	\$	595.00	066	EDUCATIONAL SERVICES
0000003521	7/20/2017	NORTH COASTAL CONSORTIUM	0100	\$	4,500.00	066	EDUCATIONAL SERVICES
0000003545	7/25/2017	TEAMTALK NETWORK	0100	\$	30.00	066	EDUCATIONAL SERVICES
0000003566	7/27/2017	SUPERINTENDENT OF SCHOOLS	0100	\$	222.00	066	EDUCATIONAL SERVICES
0000003572	7/28/2017	DAY WIRELESS SYSTEMS	0100	\$	75.00	066	EDUCATIONAL SERVICES
0000003578	7/28/2017	SOUTH COAST COPY SYSTEMS	0100	\$	24.00	066	EDUCATIONAL SERVICES
0000003578	7/28/2017	SOUTH COAST COPY SYSTEMS	0100	\$	1,500.00	066	EDUCATIONAL SERVICES

0000003371	7/3/2017	3R'S ROBOTICS LLC	ADMISSIONS	6300	\$	4,500.00	072	PROJECT SAFE
0000003372	7/3/2017	WILLIAM MICHAEL STILLWELL	ADMISSIONS	6300	\$	1,125.00	072	PROJECT SAFE
0000003427	7/11/2017	GTSOFT INC	ANNUAL PR SF TRACKING SOFTWARE	6300	\$	16,000.00	072	PROJECT SAFE
0000003432	7/11/2017	SOFTERWARE	ANNUAL SUPPORT SVCS - PS	6300	\$	206.00	072	PROJECT SAFE
0000003435	7/12/2017	KID VENTURE	ADMISSIONS	6300	\$	835.00	072	PROJECT SAFE
0000003437	7/12/2017	GTSOFT INC	CHILD TRACKER SOFTWARE - PS	6300	\$	3,235.60	072	PROJECT SAFE
0000003477	7/18/2017	S&S WORLDWIDE	SUPPLIES FOR PROJ. SAFE	6300	\$	262.33	072	PROJECT SAFE
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER	6300	\$	85.00	072	PROJECT SAFE
0000003563	7/27/2017	CITI CARDS /	SUPPLIES FOR PJSFYALE/ASES	0100	\$	57.14	072	PROJECT SAFE
0000003563	7/27/2017	CITI CARDS /	SUPPLIES FOR PJSFYALE/ASES	6300	\$	1,200.00	072	PROJECT SAFE
0000003563	7/27/2017	CITI CARDS /	SUPPLIES FOR PJSFYALE/ASES	6300	\$	412.39	072	PROJECT SAFE
			TOTAL		\$	40,224.46	072	PROJECT SAFE
0000003250	7/1/2017	POWERSCHOOL GROUP LLC	17-18 LICENSE RENEWAL	0100	\$	33,707.10	073	TECHNOLOGY SERVICES
0000003292	7/1/2017	DATEL SYSTEMS	WIRELESS SUPPORT 17/18	0100	\$	15,725.00	073	TECHNOLOGY SERVICES
0000003362	7/3/2017	SEHI COMPUTER PRODUCTS INC	VEEAM BACKUP LICENSES	0100	\$	2,473.00	073	TECHNOLOGY SERVICES
0000003392	7/10/2017	MITEL BUSINESS SYSTEMS, INC.	PA SYSTEM HARDWARE	4000	\$	155,952.11	073	TECHNOLOGY SERVICES
0000003406	7/10/2017	PROTEL COMMUNICATIONS INC.	PA SYSTEM - ALL SITES	4000	\$	148,434.84	073	TECHNOLOGY SERVICES
0000003425	7/11/2017	COMPUTER PROTECTION TECH INC	ANNUAL MAINT. AGREEMENT	0100	\$	2,690.00	073	TECHNOLOGY SERVICES
0000003486	7/18/2017	DATEL SYSTEMS	IPAD CHARGERS - TECHNOLOGY	0100	\$	14,791.92	073	TECHNOLOGY SERVICES
0000003497	7/19/2017	EPLUS TECHNOLOGY INC.	LICENSES & SUPPORT	0100	\$	5,522.00	073	TECHNOLOGY SERVICES
0000003499	7/19/2017	CDW GOVERNMENT INC	ACROBAT PRO LICENSES	0100	\$	462.00	073	TECHNOLOGY SERVICES
0000003509	7/19/2017	DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER	0100	\$	800.00	073	TECHNOLOGY SERVICES
0000003516	7/19/2017	AT&T / CALNET3	ANNUAL PHONE SVCS:ACCESS LINE	0100	\$	14,400.00	073	TECHNOLOGY SERVICES
0000003517	7/19/2017	AT&T / CALNET 3	ANNUAL PHONE C60 ACCT	0100	\$	60,000.00	073	TECHNOLOGY SERVICES
0000003520	7/20/2017	UZBL	IPAD SCREEN COVERS & KICKSTAND	0100	\$	6,680.50	073	TECHNOLOGY SERVICES
0000003534	7/20/2017	DATEL SYSTEMS	CABLES FOR NEW SWITCHES	0100	\$	3,760.47	073	TECHNOLOGY SERVICES
0000003541	7/25/2017	SPRINT	ANNUAL CELL PHONE CHARGES	0100	\$	37,000.00	073	TECHNOLOGY SERVICES
0000003544	7/25/2017	THE SOCO GROUP INC	ANNUAL FUEL FOR TECHNOLOGY	0100	\$	2,200.00	073	TECHNOLOGY SERVICES
0000003545	7/25/2017	TEAMTALK NETWORK	ANNUAL DISPATCH RADIOS	0100	\$	222.00	073	TECHNOLOGY SERVICES
0000003558	7/26/2017	GROUP VERTICAL	IPAD REPAIRS	0100	\$	486.40	073	TECHNOLOGY SERVICES
0000003559	7/26/2017	UZBL	IPAD CASES & KICKSTANDS	0100	\$	2,586.00	073	TECHNOLOGY SERVICES
0000003560	7/26/2017	CORE TECH CORPORATION	ANNUAL BRIDGE SOFTWARE	0100	\$	594.00	073	TECHNOLOGY SERVICES
0000003562	7/27/2017	SHI INTERNATIONAL CORP	ANNUAL SOFTWARE RENEWAL	0100	\$	28,542.90	073	TECHNOLOGY SERVICES
0000003571	7/28/2017	COX COMMUNICATIONS	ANNUAL INTERNET PROVIDER	0100	\$	113,400.00	073	TECHNOLOGY SERVICES
0000003572	7/28/2017	DAY WIRELESS SYSTEMS	ANNUAL MAINT AGREEMENTS	0100	\$	24.00	073	TECHNOLOGY SERVICES
			TOTAL		\$	650,454.24	073	TECHNOLOGY SERVICES
0000003444	7/12/2017	WASTE MANAGEMENT OF EL CAJON -	ROLL OFFS	0100	\$	1,441.40	074	OPERATIONS/CUSTODIAL
0000003458	7/17/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	258.86	074	OPERATIONS/CUSTODIAL
0000003459	7/17/2017	MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES	0100	\$	140.29	074	OPERATIONS/CUSTODIAL
0000003495	7/18/2017	MAINTEX INC	CUSTODIAL SUPPLIES	0100	\$	134.79	074	OPERATIONS/CUSTODIAL
			TOTAL		\$	1,975.34	074	OPERATIONS/CUSTODIAL
0000003331	7/3/2017	A GOOD ROOFER, INC.	REROOFING AT CAJON PARK	1400	\$	136,368.00	075	MAINTENANCE
0000003391	7/10/2017	DAVE BANG ASSOCIATES INC	PLAYGROUND WOOD FIBERS	0100	\$	57,499.04	075	MAINTENANCE
0000003394	7/10/2017	LEHIGH HANSON HEIDELBERG	RECREATIONAL SAND	0100	\$	367.97	075	MAINTENANCE
0000003397	7/10/2017	24-HOUR ELEVATOR, INC.	ELEVATOR REPAIRS	0100	\$	264.00	075	MAINTENANCE
0000003398	7/10/2017	AARDVARK PEST CONTROL	PEST SERVICES	0100	\$	425.00	075	MAINTENANCE
0000003399	7/10/2017	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - WELL SC	4000	\$	116.43	075	MAINTENANCE
0000003403	7/10/2017	EMEDCO INC	SAFETY SUPPLIES	0100	\$	422.13	075	MAINTENANCE
0000003407	7/10/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	0100	\$	1,081.42	075	MAINTENANCE
0000003407	7/10/2017	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES	1300	\$	98.74	075	MAINTENANCE
0000003408	7/10/2017	HVAC EXCHANGE	REPAIRS - PA	4000	\$	838.00	075	MAINTENANCE
0000003409	7/10/2017	LAKESIDE EQUIPMENT SALES AND	EQUIPMENT RENTAL	0100	\$	180.54	075	MAINTENANCE
0000003410	7/10/2017	LAMVIN INC.	TACKBOARD - CFH	0100	\$	1,392.13	075	MAINTENANCE

0000003411	7/10/2017	LOWE'S STORE #1661	MAINTENANCE SUPPLIES	0100	\$	44.76	075	MAINTENANCE
0000003411	7/10/2017	LOWE'S STORE #1661	MAINTENANCE SUPPLIES	4000	\$	25.03	075	MAINTENANCE
0000003412	7/10/2017	R&R CONTROLS, INC.	REPAIRS - CP	0100	\$	308.00	075	MAINTENANCE
0000003416	7/10/2017	SO CAL AIR CONDITIONING SUPPLY CO	MAINTENANCE SUPPLIES	0100	\$	354.26	075	MAINTENANCE
0000003418	7/10/2017	BEST CONTRACTING SERVICES, INC.	REROOFING AT PA PRESCHOOL	1400	\$	64,900.00	075	MAINTENANCE
0000003419	7/10/2017	JEFF PAINTING	EXTERIOR PAINTING AT CP	1400	\$	42,938.50	075	MAINTENANCE
0000003420	7/11/2017	24-HOUR ELEVATOR, INC.	ANNUAL WC LIFTS	0100	\$	434.08	075	MAINTENANCE
0000003421	7/11/2017	24-HOUR ELEVATOR, INC.	ANNUAL - ELEVATOR AGREEMENTS	0100	\$	9,347.52	075	MAINTENANCE
0000003422	7/11/2017	AARDVARK PEST CONTROL	ANNUAL PEST CONTROL SVCS	0100	\$	25,000.00	075	MAINTENANCE
0000003423	7/11/2017	AMERICAN MESSAGING	ANNUAL DUTY PAGER	0100	\$	143.81	075	MAINTENANCE
0000003428	7/11/2017	G&K SERVICES	ANNUAL UNIFORM SERVICES	0100	\$	3,000.00	075	MAINTENANCE
0000003429	7/11/2017	HOME DEPOT COMMERCIAL ACCOUNT	ANNUAL SUPPLIES	0100	\$	50,000.00	075	MAINTENANCE
0000003433	7/11/2017	DUDE SOLUTIONS	ANNUAL WORK ORDER SOFTWARE	0100	\$	4,279.75	075	MAINTENANCE
0000003436	7/12/2017	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES	0100	\$	592.84	075	MAINTENANCE
0000003438	7/12/2017	PATRIOT ENVIRONMENTAL LAB SERVICES INC	ENVIRONMENTAL SERVICES	0100	\$	595.00	075	MAINTENANCE
0000003443	7/12/2017	TRANE U.S. INC.	HVAC REPAIRS	0100	\$	142.38	075	MAINTENANCE
0000003448	7/12/2017	CALIFORNIA ELECTRIC SUPPLY	ELECTRICAL SUPPLIES - PD	0100	\$	356.84	075	MAINTENANCE
0000003450	7/13/2017	VALLEY INDUSTRIAL SPECIALTIES	ANNUAL PLUMBING SUPPLIES	0100	\$	2,000.00	075	MAINTENANCE
0000003452	7/14/2017	A. P. GENERAL CORPORATION	SEWER REPAIRS	0100	\$	10,105.00	075	MAINTENANCE
0000003455	7/14/2017	JEFF PAINTING	EXTERIOR PAINTING - CO	1400	\$	42,537.00	075	MAINTENANCE
0000003456	7/14/2017	JEFF PAINTING	EXTERIOR PAINTING - CFH	1400	\$	42,780.00	075	MAINTENANCE
0000003488	7/18/2017	JANUS CORPORATION	ABATEMENT - PA PRESCHOOL	0100	\$	10,843.00	075	MAINTENANCE
0000003489	7/18/2017	ALL CITIES PEST CONTROL	PEST CONTROL SVCS	0100	\$	1,000.00	075	MAINTENANCE
0000003494	7/18/2017	LOWE'S STORE #1661	ANNUAL SUPPLIES	0100	\$	20,000.00	075	MAINTENANCE
0000003496	7/18/2017	VALLEY INDUSTRIAL SPECIALTIES	DRINKING FOUNTAINS - RS	0100	\$	3,224.77	075	MAINTENANCE
0000003518	7/20/2017	JEFF PAINTING	EXTERIOR PAINTING - PA	1400	\$	75,228.00	075	MAINTENANCE
0000003530	7/20/2017	BACKFLOW SERVICES, INC.	ANNUAL TESTING SERVICES	0100	\$	6,000.00	075	MAINTENANCE
0000003531	7/20/2017	CALIFORNIA ELECTRIC SUPPLY	ANNUAL ELECTRICAL SUPPLIES	0100	\$	4,000.00	075	MAINTENANCE
0000003532	7/20/2017	CITY ELECTRIC SUPPLY	ANNUAL ELECTRIC SUPPLIES	0100	\$	3,000.00	075	MAINTENANCE
0000003533	7/20/2017	DIXIELINE LUMBER COMPANY	SUPPLIES FOR PD	0100	\$	663.42	075	MAINTENANCE
0000003538	7/25/2017	DUNN EDWARDS CORPORATION	ANNUAL PAINT SUPPLIES	0100	\$	2,000.00	075	MAINTENANCE
0000003539	7/25/2017	EWING IRRIGATION PRODUCTS	ANNUAL IRRIGATION SUPPLIES	0100	\$	20,000.00	075	MAINTENANCE
0000003540	7/25/2017	FERGUSON ENTERPRISES INC	ANNUAL PLUMBING SUPPLIES	0100	\$	5,000.00	075	MAINTENANCE
0000003542	7/25/2017	THE SOCO GROUP INC	ANNUAL FUEL FOR M&O VEHICLES	0100	\$	35,000.00	075	MAINTENANCE
0000003545	7/25/2017	TEAMTALK NETWORK	ANNUAL DISPATCH RADIOS	0100	\$	444.00	075	MAINTENANCE
0000003547	7/25/2017	CLARK SECURITY PRODUCTS,	ANNUAL LOCKS/HARDWARE SUPPLIES	0100	\$	15,500.00	075	MAINTENANCE
0000003567	7/27/2017	WASTE MANAGEMENT OF EL CAJON -	EXTRA TRASH P/U - PD	0100	\$	106.30	075	MAINTENANCE
0000003572	7/28/2017	DAY WIRELESS SYSTEMS	ANNUAL MAINT AGREEMENTS	0100	\$	48.00	075	MAINTENANCE
0000003576	7/28/2017	THOMAS INDUSTRIAL WATER	ANNUAL WATER CONDITIONING SVCS	0100	\$	42.00	075	MAINTENANCE
0000003580	7/28/2017	DS SERVICES OF AMERICA INC	ANNUAL DRINKING WATER - M&O	0100	\$	400.00	075	MAINTENANCE
0000003581	7/28/2017	DRAIN PROS INC	ANNUAL DRAIN CLEARING SVCS	0100	\$	6,000.00	075	MAINTENANCE
0000003582	7/28/2017	FIRE ETC	ANNUAL FIRE EXTINGUISHER SVCS	0100	\$	8,000.00	075	MAINTENANCE
0000003583	7/28/2017	GREENBRIER LAWN & TREE EXPERT CO.	ANNUAL LAWN/TREE SVCS	0100	\$	10,000.00	075	MAINTENANCE
0000003584	7/28/2017	JOHNSTONE SUPPLY	ANNUAL HVAC SUPPLIES	0100	\$	6,000.00	075	MAINTENANCE
0000003585	7/28/2017	LAKESIDE EQUIPMENT SALES AND	ANNUAL EQUIPMENT RENTALS	0100	\$	3,000.00	075	MAINTENANCE
0000003586	7/28/2017	ONESOURCE DISTRIBUTORS	ANNUAL ELECTRICAL SUPPLIES	0100	\$	12,000.00	075	MAINTENANCE
0000003587	7/28/2017	PACIFICA GLASS CO., INC.	ANNUAL GLASS REPAIRS	0100	\$	5,000.00	075	MAINTENANCE
0000003588	7/28/2017	PACWEST AIR FILTER LLC	ANNUAL HVAC FILTERS	0100	\$	5,000.00	075	MAINTENANCE
0000003589	7/28/2017	SAFE-T-LITE	ANNUAL SIGNS & SIGN MATERIALS	0100	\$	2,000.00	075	MAINTENANCE
0000003590	7/28/2017	STANDARD ELECTRONICS	ANNUAL ELECTRICAL REPAIRS	0100	\$	12,000.00	075	MAINTENANCE
0000003591	7/28/2017	TRANE U.S. INC.	ANNUAL HVAC SUPPLIES	0100	\$	4,000.00	075	MAINTENANCE
0000003249	7/1/2017	CREATIVE BUS SALES INC	NEW BUS	0100	\$	148,586.98	076	TRANSPORTATION
			TOTAL		\$	774,437.66	075	MAINTENANCE

0000003469	7/17/2017	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	445.31	078	WAREHOUSE
0000003470	7/17/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	3,177.44	078	WAREHOUSE
0000003471	7/17/2017	STANDARD STATIONERY	INVENTORY REPLENISHMENT	0100	\$	338.52	078	WAREHOUSE
0000003577	7/28/2017	PITNEY BOWES - LEASE	ANNUAL LEASE FOR MAIL EQUIP.	0100	\$	3,172.92	078	WAREHOUSE
0000003597	7/31/2017	RASIX COMPUTER CENTER INC	INVENTORY REPLENISHMENT	0100	\$	124.00	078	WAREHOUSE
0000003598	7/31/2017	A-DISCOUNT VACUUM	INVENTORY REPLENISHMENT	0100	\$	942.54	078	WAREHOUSE
0000003599	7/31/2017	AMAZON.COM	INVENTORY REPLENISHMENT	0100	\$	629.37	078	WAREHOUSE
0000003600	7/31/2017	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	\$	809.75	078	WAREHOUSE
0000003601	7/31/2017	CLASSROOM DIRECT.COM	INVENTORY REPLENISHMENT	0100	\$	230.41	078	WAREHOUSE
0000003602	7/31/2017	KELLY PAPER	INVENTORY REPLENISHMENT	0100	\$	1,577.46	078	WAREHOUSE
0000003603	7/31/2017	CAL SCHOOL & SPORT	INVENTORY REPLENISHMENT	0100	\$	252.01	078	WAREHOUSE
0000003604	7/31/2017	MAINTEX INC	INVENTORY REPLENISHMENT	0100	\$	3,915.53	078	WAREHOUSE
0000003605	7/31/2017	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	836.06	078	WAREHOUSE
0000003606	7/31/2017	MOORE MEDICAL CORP	INVENTORY REPLENISHMENT	0100	\$	684.74	078	WAREHOUSE
0000003607	7/31/2017	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	\$	1,577.29	078	WAREHOUSE
0000003608	7/31/2017	UNITED HEALTH SUPPLIES	INVENTORY REPLENISHMENT	0100	\$	891.87	078	WAREHOUSE
0000003609	7/31/2017	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	\$	1,955.20	078	WAREHOUSE
0000003610	7/31/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	8,775.94	078	WAREHOUSE
0000003611	7/31/2017	STANDARD STATIONERY	INVENTORY REPLENISHMENT	0100	\$	1,979.43	078	WAREHOUSE
0000003612	7/31/2017	US GAMES	INVENTORY REPLENISHMENT	0100	\$	508.02	078	WAREHOUSE
0000003613	7/31/2017	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	0100	\$	90.83	078	WAREHOUSE
0000003614	7/31/2017	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	\$	1,416.48	078	WAREHOUSE
0000003615	7/31/2017	INTERBORO PACKAGING CORPORATION	INVENTORY REPLENISHMENT	0100	\$	520.20	078	WAREHOUSE
			TOTAL		\$	58,359.66	078	WAREHOUSE
0000003511	7/19/2017	PADRE DAM MUNICIPAL WATER	ANNUAL WATER SVCS/DISTRIC	1300	\$	5,206.00	090	CENTRAL KITCHEN
0000003513	7/19/2017	SAN DIEGO GAS & ELECTRIC CO	ANNUAL GAS & ELECTRIC SVCS	1300	\$	55,316.00	090	CENTRAL KITCHEN
0000003515	7/19/2017	WASTE MANAGEMENT OF EL CAJON -	ANNUAL REFUSE REMOVAL SVCS	1300	\$	2,088.00	090	CENTRAL KITCHEN
0000003548	7/25/2017	AMAZON.COM	CNS SUPPLIES	1300	\$	6.24	090	CENTRAL KITCHEN
0000003557	7/26/2017	2NDGEAR	MONITORS FOR CNS	1300	\$	208.50	090	CENTRAL KITCHEN
			TOTAL		\$	62,824.74	090	CENTRAL KITCHEN
0000003262	7/1/2017	KONICA MINOLTA BUSINESS	17-18 MAINT. AGREEMENT	0100	\$	5,000.00	092	PUBLICATIONS
0000003263	7/1/2017	KONICA MINOLTA BUSINESS	17-18 MAINT. AGREEMENT	0100	\$	10,000.00	092	PUBLICATIONS
0000003264	7/1/2017	KONICA MINOLTA BUSINESS	17-18 MAINT. AGREEMENT	0100	\$	10,000.00	092	PUBLICATIONS
0000003265	7/1/2017	KONICA MINOLTA BUSINESS	17-18 MAINT. AGREEMENT	0100	\$	10,000.00	092	PUBLICATIONS
0000003426	7/11/2017	EDU BUSINESS SOLUTIONS	ANNUAL PRINT SHOP PRO SOFTWARE	0100	\$	3,147.30	092	PUBLICATIONS
0000003546	7/25/2017	VERITIV OPERATING COMPANY	ANNUAL SPECIAL PAPER SUPPLIES	0100	\$	10,000.00	092	PUBLICATIONS
			TOTAL		\$	48,147.30	092	PUBLICATIONS

\$6,298,166.87

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

**Consultant / General Service Provider Report
August 15, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Jane Drake	General Service Provider	Physical Therapy	7/1/17 - 6/30/18	\$20,160.00 (not to exceed)	Special Education	Independent Contractor
Marjorie Mopper	Consultant	Speech Therapy	7/1/17 - 6/30/18	\$40,000.00 (not to exceed - \$65.50/hour)	Special Education	Employee
Brain Learning Psychological Corporation	General Service Provider	Psychological / Neuropsychological Assessments	7/1/17 - 6/30/18	\$25,000.00 (not to exceed)	Special Education	Independent Contractor
Camfel Productions	General Service Provider	Anti-Bullying Presentation Eye to Eye and Point of View	9/12/17 - 9/15/17	\$3,800.00 (not to exceed)	Pupil Services	Independent Contractor
Banyan Tree Learning Center	General Service Provider	Individual Tutoring	7/1/17 - 12/31/17	\$3,750.00 (not to exceed - \$75.00/hours)	Special Education	Independent Contractor

Consent Item D.2.5.
 Prepared by Karl Christensen
 August 15, 2017

Acceptance of Donations

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Supplement the Purchase of Wood and Hardware for Planter Boxes	\$100.00	Home Depot	Hill Creek School
Gravel to Fill the Base of Planter Boxes	\$100.00	RCP Block and Brick	Hill Creek School
Backpacks (385)	\$3,850.00	Costco	PRIDE Academy
TOTAL DONATIONS RECEIVED	\$4,050.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations listed above are valued at \$4,050.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6.
Prepared by Karl Christensen
August 15, 2017

Authorization to Submit Application for 2017-18
Mandated Cost Block Grant

BACKGROUND:

In 2012-13, the Governor and Legislature established the Mandated Cost Block Grant (“MCBG”) to provide a more streamlined alternative to the traditional claiming process. Last year, the District applied for and received \$180,750 through the MCBG process, considerably more than is normally generated as claimed amounts through the traditional process.

Each year, school districts can elect to participate in the MCBG through application or opt for the traditional claiming process. The application for 2017-18 is due to the State Controller’s Office by August 31, 2017.

The California Department of Education (CDE) has reported that the amount apportioned for K-12 education for 2017-18 equates to approximately \$29.87 per prior year P-2 ADA. For Santee, this would again generate estimated revenue of \$195,076.

RECOMMENDATION:

It is recommended that the Board of Education authorize staff to submit an application for the Mandated Cost Block Grant for the 2017-18 school year.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is estimated \$195,076 in funding for the Unrestricted General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7.
Prepared by Karl Christensen
August 15, 2017

Approval/Ratification of Change Orders for
Bid #1617-064-003, HVAC, Lighting and Ceiling
Replacement at the District Administration Office
Building, and Authorization/Ratification to File Notice
of Completion

BACKGROUND:

Notice of Completion documents have been filed with the County Recorder for the HVAC, Lighting & Ceiling Replacement at the District Administration Office Building. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

Below is a synopsis of final construction costs.

Description	Amount
Original Bid Award	\$426,075.00
Change Orders #1 & 2 – Lobby Ceiling and Lighting Insulation, Repair Roof Drains & New Water Heater	\$12,578.08
Final Construction Costs	\$438,653.08

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the final contract amount and all change orders and authorize/ratify filing of Notice of Completion documents for the HVAC, Lighting and Ceiling Replacement at the District Administration Office Building.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$438,653.08 from a combination of Prop 39 Energy Efficiency funds, Deferred Maintenance, and the General Fund.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8.
Prepared by Karl Christensen
August 15, 2017

Approval/Ratification of Change Orders for Eight
Shade Structures at Five School Sites Project and
Authorization/Ratification to File Notice of Completion

BACKGROUND:

Notice of Completion documents have been filed with the County Recorder for the Project to Install Eight Shade Structures at Five School Sites. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

Below is a synopsis of final construction costs.

Description	Amount
Original Bid Award	\$426,000.00
Change Order #1 – Design changes & additional paving, drilling & digging	\$31,242.00
Change Order #2 – Additional hard digging and concrete	\$11,270.00
Change Order #3 – Soils, export	\$7,398.00
Final Construction Costs	\$475,910.00

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the final contract amount and all change orders and authorize/ratify filing of Notice of Completion documents for the Project to Install Eight Shade Structures at Five School Sites.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$475,910.00 from Fund 25-38, Renzulli land sale proceeds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Consent Item D.2.9.
Prepared by Karl Christensen
August 15, 2017

Authorization/Ratification to File Notice of Completion
for Bid #1718-007-CP, Reroofing at Cajon Park

BACKGROUND:

Notice of Completion documents have been filed with the County Recorder for Bid #1718-007-CP, Reroofing at Cajon Park. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

The project was completed on time and without any change orders.

RECOMMENDATION:

It is recommended that the Board of Education authorize/ratify filing of Notice of Completion documents for Bid #1718-007-CP, Reroofing at Cajon Park.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$136,368.00 from Deferred Maintenance Funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

Consent Item D.2.10.
Prepared by Karl Christensen
August 15, 2017

Authorization to Execute Project Addendum #2 to
Memorandum of Understanding for Undertaking
Collective Action

BACKGROUND:

On May 1, 2015, a coalition of 40 San Diego County School Districts and the County Office of Education (Coalition) executed a Memorandum of Understanding on Undertaking Collective Action (MOU). This MOU contained Project Addendum #1 which launched an initiative to pursue remedies for the electricity rate shock experienced by all San Diego school districts the year before. In one year, school districts saw their electricity bills rise by an average of 40%, with some experiencing over a 70% increase. This was primarily caused by skyrocketing electricity rates, since only 6% of the increase was attributable to increased usage. This resulted in \$37 million of increased operational costs for school districts annually, thereby diverting Local Control Funding Formula funds away from the goal of increasing or improving services for students.

The Coalition pursued two strategies to remedy the electricity rate shock:

1. Working with key Legislators to introduce three (3) bills to address the following objectives:

- a. **Create a separate rate class for school districts:** School districts are in the Commercial and Industrial ratepayer class along with “for profit” businesses. However, unlike “for profit” entities, school districts do not generally have the ability to raise their rates or generate additional revenue to respond to rising operational costs. Consequently, the only option for school districts is to cut expenses in other areas to balance the budget.
 - b. **Provide intervener compensation to offset the costs of intervening in General Rate Cases:** General Rate Cases (GRC) are quasi-judicial proceedings and require legal and utility rate expertise. Therefore, the costs to intervene are substantial. Under current law, some entities receive intervener compensation from the Public Utilities Commission (PUC) but school districts are excluded from this provision of law.
 - c. **Create a mechanism to protect school district’s investments in solar from subsequent adverse rate changes**
- 2. Intervening in the 2016 General Rate Case (GRC):** Every several years, public utility companies file a GRC with the PUC and the GRC is divided into two phases. Phase 1 allows the utility company to present their projections of costs for justification. Phase 2 is concerned with determining how these costs and allowed public utility company profit margins are distributed among the various classes of ratepayers.

Ultimately, the Coalition was unsuccessful in getting the 3 Legislative bills passed but was successful with the following:

- Temporarily reducing the adverse impact of the proposed changes to Net Energy Metering for photovoltaic systems (solar)
- Extending the grandfathering period for implemented or planned solar systems to be on the more favorable Time of Use Periods
- Negotiating a settlement agreement with SDG&E to mitigate some of the electricity rate shock impact (Schools Settlement)
- Persuading four Senators and four Assemblymembers from San Diego to send a joint letter to the five PUC Commissioners urging them to accept the Schools Settlement

The PUC is scheduled to issue their final decision on the 2016 GRC, including the Schools Settlement, on August 10, 2017. Nevertheless, even if the Schools Settlement is adopted by the PUC, its benefits are only temporary as it would expire after December 31, 2019.

In order to continue to advocate for lower electricity costs and protection of solar investments for school districts, it is necessary to intervene in the next GRC, scheduled to be submitted in 2018, and continue to pursue legislative remedies. An informal survey was conducted of County Chief Business Officers regarding continuation of a Coalition (Extended Coalition). As of July 26, 2017, 40 of the 42 San Diego school districts and the County Office of Education expressed an interest in continuing (Initiative).

In order to participate in the Extended Coalition, it is necessary to execute Project Addendum #2 to the MOU which describes the new Initiative.

The estimated costs for this Initiative are as follows:

Description	Estimated Cost	Comment
Legal Services	127,500	Per Quote
Rate Expert	18,000	Per Quote
Other (travel, printing, etc.)	10,000	Estimate
Sub-Total Expenditures	155,500	
Less: Prior Coalition Carryover	18,683	
Total Estimated Cost to Share	136,817	

The Coalition agreed to a 4 tier structure to allocate the costs among participating school districts. Costs for each district increase as the number of participating districts declines. For this reason, and to send a message of solidarity and strength, the County Chief Business Officers believe it is imperative for every school district to participate. Therefore, rather than dividing the costs equally among all districts, a 4 tier structure was developed to lower the overall cost for small districts (2,500 ADA or less) and make the distribution fairer given the size and relative potential cost saving benefit each district would experience with a favorable GRC outcome.

After factoring in an estimated carryover from the prior Coalition, the estimated cost per district for this new Initiative compared with the original 2015 Coalition is as follows:

LEA Category	Original Coalition		NEW: Those Expressing Interest up to 7-26-17	
	Count	Contribution	Count	Contribution
(1) <=2500 ADA	12	1,600.00	10	1,264.00
(2) >2500 ADA and <=10000 ADA	16	4,000.00	18	3,389.00
(3) >10000 ADA and <=40000 ADA	12	4,800.00	12	3,791.00
(4) >40000 ADA	1	22,400.00	1	17,691.00
Total	41	163,200.00	41	136,825.00

In order to minimize impact to school district budgets and take into account that the bulk of the costs would not be incurred until 2018 when the GRC is filed, the payment schedule has been established to divide payments over 3 budget years as follows:

- 40% to be paid upon executing Project Addendum #2
- 30% to be paid on or about September 30, 2018
- 30% to be paid on or about July 31, 2019

RECOMMENDATION:

It is recommended that the Board of Education authorize Administration to Execute Project Addendum #2 to the Memorandum of Understanding for Undertaking Collective Action.

This item supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is estimated to be \$3,389 to be paid from the General Fund over three fiscal years.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

PROJECT ADDENDUM NO. 2

1. Name of Initiative: San Diego Schools Coalition for Electricity Cost Reduction (“SDS”)
2. Objective/Scope of Work: The SDS will intervene in the next San Diego Gas & Electric Company General Rate Case, Phase II (“GRC”). The GRC is anticipated to be filed in 2018 but it may be filed earlier or later. In the GRC, the SDS will advocate to eliminate or mitigate any proposed San Diego Gas & Electric Company (“SDG&E”) rate increases on SDS participants. This advocacy may indirectly benefit other public schools within SDG&E’s service territory to the extent advocacy results in benefits applicable to all public schools. In addition, this advocacy may also include efforts to reduce or otherwise mitigate rate increases on SDS participant school sites with current or future renewable energy investments. The scope of work will include retention of legal counsel, Best Best & Krieger LLP (“BB&K”) and consultant Dr. Lon House to prepare and file all written documents on behalf of the SDS members, as well as all other tasks identified in the proposed work plan for legal services described below. In addition, the SDS may participate in efforts to propose or support legislation to provide assistance to public schools on energy-related matters, including, but not limited to, placing schools in a separate rate class.
3. Budget: The proposed budget is an estimated amount of \$155,500 with \$127,500 budgeted for legal counsel with BB&K, \$18,000 for consultant fees for Dr. Lon House, and \$10,000 for other potential costs. All fees from BB&K and Dr. Lon House, or other contracted third vendors agreed upon by the Parties, shall be billed to the Administrator, as defined in Section 5 below, on an hourly time and materials basis with appropriate documentation, including but not limited to descriptive tasks.
4. Funding Provisions: Each Party shall pay a proportionate share of the costs, less the amount of estimated carryover from Project Addendum No. 1, based on the district’s size as measured by 2016-17 P-2 ADA in three (3) payments as specified in the table below:

District Size	Proportionate Share	Payment 1	Payment 2	Payment 3
Less than or equal to 2,500 ADA	\$1,264.00	40% Paid upon signing Project Addendum	30% Paid on or near September 30, 2018	30% Paid on or near July 31, 2019 with true-up of actual costs incurred at end of Initiative
2,500.01 ADA to 10,000 ADA	\$3,389.00			
10,000.01 ADA to 40,000 ADA	\$3,791.00			
Greater than 40,000 ADA	\$17,691.00			

5. Identity of Administrator and Project Manager: The San Diego County Office of Education (“SDCOE”) shall be the Administrator for this Initiative, with the Assistant Superintendent Business Services acting as the designated Project Manager. The Project Manager shall work collaboratively with the Project Lead(s), as defined in Section 6 below, to coordinate efforts and resources for the Initiative and provide legal and strategic direction as described below.
6. Identity of Project Lead(s): Karl Christensen, Assistant Superintendent Business Services for Santee School District and Gina Potter, Deputy Superintendent for Lemon Grove School District shall be the Project Lead(s) for this Initiative. BB&K and Dr. House will be directed on strategy and other decisions by the Project Lead(s) who will reasonably consult in advance with

SDS participants. The Project Lead(s), in consultation with the Project Manager, shall obtain input from SDS participants as necessary for completion of the Initiative as further outlined herein or as otherwise agreed to by SDS participants by an amendment to this Project Addendum. Project Lead(s) agree(s) that it will cause SDS participants, either through BB&K or in their capacity as Project Lead(s), to timely provide draft and filed copies of any documents related to this Initiative. Parties agree that emailed .pdf copies of said documents are sufficient.

7. Process for Decision-Making, Determination of Courses of Action, and Setting Strategic Direction: The Parties shall use a process of obtaining consensus from all Parties participating in this Initiative before finalizing decisions, courses of action, and strategic direction. Consensus shall mean that each Party has the opportunity to completely express their point of view and be heard prior to finalization and that the final decision, course of action, and/or strategic direction can be supported by all Parties. In the event that consensus cannot be reached, a vote shall be taken of those present during the discussion. The decision, course of action, and/or strategic direction receiving the majority of votes shall be final.

8. Process for Providing Legal Direction: Whenever possible and practical, the Project Lead(s), in consultation with the Project Manager, will obtain consensus from SDS participants on legal strategy when requested by joint legal counsel prior to providing direction to legal counsel ("Legal Direction"). When Legal Direction needs to be provided and obtaining the consensus of SDS participants is not possible or practical, the Project Leads and Project Manager shall work together to decide on the best Legal Direction and may provide this to legal counsel without obtaining the consensus of SDS participants. In this case, a report shall be provided to all SDS participants as soon as practical on the Legal Direction provided and the reasons for such direction. In the event consensus cannot be reached between the Project Leads and Project Manager, the Legal Direction favored by two of the three participants shall control.

9. Waiver of Conflicts: All SDS participants recognize and expressly acknowledge that for purposes of this Initiative, they will be represented concurrently by BB&K through the Project Manager and Lead(s). At this time, SDCOE and all SDS participants are in the exact same legal position under the GRC and are treated exactly the same by the GRC. Accordingly, there is currently not a circumstance where the GRC does not apply equally to SDCOE and all SDS participants. While BB&K does not anticipate that these facts will change, it is possible that there could be a potential conflict amongst the SDS participants that might arise in the future given the collective nature of BB&K's representation as to this Initiative. Accordingly, execution of this Project Addendum by each SDS participant also constitutes an acknowledgment of full disclosure of such possible conflict issues by BB&K, as described below in compliance with the requirements of Section 3-310 of the California Rules of Professional Conduct and informed consent by the SDS participants.

Rule 3-310 of the California Rules of Professional Conduct provides in pertinent part:

- (C) A member [of the Bar] shall not, without the informed written consent of each client:
 - (1) Accept representation of more than one client in a matter in which the interests of the clients potentially conflict; or
 - (2) Accept or continue representation of more than one client in a matter in which the interests of the clients actually conflict; or

- (3) Represent a client in a matter and at the same time in a separate matter accept as a client, a person, or entity whose interest in the first matter is adverse to the client in the first matter.
- (D) A member who represents two or more clients shall not enter into an aggregate settlement of the claims of or against the clients without the informed written consent of each client.

POSSIBLE ADVERSE CONSEQUENCES

BB&K is obliged to inform each SDS participant of any actual or reasonably foreseeable adverse effects of this representation. It is possible that:

- BB&K may be tempted to favor the interests of one client over the other.
- BB&K's exercise of independent judgment to each SDS participant may be impaired or clouded by our relationship with the other SDS participants.
- BB&K may not be able to present the appropriate position, claims or defenses for a client in order to avoid taking adverse positions to the other client.
- BB&K may be restricted from forcefully advocating a client's position for fear of alienating the other client.
- BB&K may impair the position, claims or defenses of one client because of an adverse position BB&K takes for another client.
- Disputes may arise between both clients regarding tactics, objectives or resolution of this matter because of BB&K's joint representation of both clients. SDS participants acknowledge that BB&K will be directed in this matter by the Project Lead(s).
- BB&K may disclose confidential information to a client that the other client would not like revealed since BB&K cannot keep confidences between clients on the same matter.
- BB&K may be forced to withdraw from representing either or both clients because of disputes or further conflicts of interest which could increase either or both clients' attorney's fees and costs.
- There may be an appearance of impropriety in BB&K's representation of multiple clients simultaneously.
- After the matter is concluded, the clients may make conflicting demands for the client file.

BB&K will carefully monitor all such potential conflict issues and will provide the Project Lead(s) and the SDS participants with regular updates, including but not limited to, whether any potential conflicts or divergent positions are possible and/or have arisen. SDCOE and SDS participants may then seek to amend this Project Addendum as necessary.

10. Joint Defense and Common Interest: The SDS participants have concluded and hereby acknowledge that they share common interests in the Initiative, pursuant to the "common interest doctrine" described in *Raytheon Co. v. Superior Court* (1989) 208 Cal.App.3d 683, and cases decided thereafter, which allow parties to share privileged communications without waiving a statutory privilege, when certain conditions are fulfilled. Each SDS participant may, in its discretion, provide confidential or privileged communications, documents and/or information concerning the parties' common interests to another SDS participant pursuant to this Project

Addendum, but has no obligation under this Addendum to provide any such communications, documents, or information. The exchange of those confidential or privileged communications, documents, or information is strictly voluntary. Upon a SDS participant's transmission of such communications, documents or information to one or more other parties under this Addendum, those communications, documents or information become Joint Defense Materials subject to this Addendum's terms. For purposes of this Addendum, "Joint Defense Materials" include, but are not limited to, all communications (including communications related to the Initiative made prior to the execution of this Addendum), factual materials, mental impressions, legal analyses, theories, or strategies, memoranda, reports, notes, emails or any other communications or documents that are protected from disclosure by a privilege or similar protections and that are exchanged among the parties and their counsel to facilitate the common interest of the Parties in the Addendum. Joint Defense Materials are protected by the attorney-client privilege, attorney work product doctrine, deliberative process, official information or any other applicable privilege, immunity, or exemption from disclosure and are intended to and shall remain privileged and confidential and shall not be disclosed at any time to anyone other than: (a) attorneys of record for the SDS participants and their associates and support staff working on the Initiative, (b) inside counsel, employed by each party and working on the Initiative, (c) independent consultants and/or experts retained by the SDS participants, and (d) elected officials, directors, officers, employees and agents of the SDS participants, except pursuant to court order or the written consent of the parties. Transmittal of Joint Defense Materials between and among the Parties shall not be construed in any way as a waiver of any applicable privilege, immunity, exemption from disclosure, or similar protection.

11. Proposed Work Plan for Legal Services:

BB&K and Dr. House shall provide a work plan upon the filing of the GRC to the Project Lead(s) as soon as practical.

12. Proposed Project Schedule. BB&K and Dr. House shall provide a project schedule upon the filing of the GRC to the Project Lead(s).

13. Provisions of MOU Incorporated. Except as otherwise expressly set forth above, this Project Addendum incorporates the original Memorandum of Understanding for the Undertaking of Collective Action ("MOU") between the Parties, and all other terms and conditions of the MOU shall remain in full force and effect.

IN WITNESS WHEREOF, the Party to the MOU hereby approves this Project Addendum No. 2 as set forth below by its respective duly authorized officer.

Participant Name: _____

By: _____

Name: _____

Title: _____

Consent Item D.2.11.
Prepared by Karl Christensen
August 15, 2017

Approval of Agreement with Vavrinek, Trine,
Day & Co., LLP for Services Related to the
Final Calculation of Arbitrage Earnings for
the Series A General Obligation Bonds

BACKGROUND:

Federal arbitrage regulations (formerly known as Section 148 (f)(2) of the Internal Revenue Code of 1986) require governmental agencies to submit an arbitrage rebate calculation report to the IRS every 5 years for outstanding long-term debt such as General Obligation Bonds and Certificates of Participation. A final calculation is to be done after the final debt service payment as well. The purpose of the calculation is to determine whether the agency might owe money to the IRS for arbitrage earnings

Governmental agencies, including school districts, generally issue debt at tax exempt rates. This means that investors who purchase these instruments obtain an implicit financial benefit by not having to pay income tax on the interest earnings. This allows a governmental agency to issue debt instruments at lower interest rates than would ordinarily be experienced if the debt were issued in the taxable market. Theoretically then, a governmental agency could invest the proceeds of the debt and obtain a higher interest rate on earnings than the interest rate paid for the debt. This would create a circumstance in which the Federal Government “subsidizes” a State or Local governmental agency and may incentivize the agency to issue debt for investment purposes rather than for governmental purposes. Section 148 of the Internal Revenue Code was enacted to minimize the arbitrage benefits from investing gross proceeds of tax-exempt bonds in higher yielding investments and to remove the arbitrage incentives to issue more bonds, to issue bonds earlier, or to leave bonds outstanding longer than is otherwise reasonably necessary to accomplish the governmental purposes for which the bonds were issued.

Arbitrage calculations are fairly complex and require a detailed analysis of cash inflows and outflows of the fund(s) in which debt proceeds are deposited and expended. Therefore, Administration recommends securing the services for assembling the necessary financial data, analyzing transaction history, and preparing and submitting the report to the IRS from the District’s current external auditing firm; Vavrinek, Trine, Day & Co. LLP (“VTD”).

Due to the recent refunding transaction, the final debt service payment for the Series A General Obligation Bonds was made August 1, 2017. This will be the final arbitrage calculation required for that issue.

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with Vavrinek, Trine, Day & Co. LLP for Services Related to the Final Calculation of Arbitrage Earnings for the Series A General Obligation Bonds.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$2,800 to be paid from the General Fund

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.11.



August 1, 2017

Mr. Karl Christensen
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

Re: Arbitrage Rebate Calculations

Dear Mr. Christensen:

This engagement letter memorializes our agreement for non-audit services with your District. The standards to which Vavrinek Trine Day & Co., LLP (“VTD”) will conform are intended to better serve the public interest and to maintain a high degree of integrity, objectivity and independence for both audit work and for non-audit work with government audit clients.

The standard for non-audit services for government audit clients is based on two overarching principles:

- Auditors (VTD) should not perform management functions or make management decisions; and
- Auditors (VTD) should not audit their own work or provide non-audit services in situations where the amounts or services involved are significant / material to the subject matter of the audit.

In light of these principles, our available resources and considering your needs, our firm suggests the following way that we can assist you during the next year. We will provide you with professional accounting assistance within the engagement scope and on the terms stated below.

OBJECTIVE OF THE ENGAGEMENT

The firm of Vavrinek Trine Day & Co., LLP is available to assist you in evaluating your compliance with the federal arbitrage rebate regulations (formally known as Section 148 (f)(2) of the Internal Revenue Code of 1986, as amended). Our firm is ready to begin work on this project whenever your agency is ready to commence.

DELIVERABLES

- 1) We will read the tax certificate, the official statement and the Form 8038 for the bond transaction provided to us by your agency. We will make certain assumptions in performing the computations that will be noted in the computation report.
- 2) Based upon the official statement, tax certificate and accounting records of your agency, we will assemble: 1) a schedule of sources and uses of the bond funds, 2) an adjusted purchase price of the bonds, 3) a pricing summary 4) and a schedule of debt service requirements of the bonds to maturity.
- 3) We will compute the yield on the bonds to be the discount rate that causes the present value of all principal and interest payments on the bonds to equal the issue price to the public.
- 4) Based upon the accounting records provide to us from your agency, we will assemble schedules of actual earnings on the investments in the various funds and accounts of the bond issue that will cover the computation period.

- 5) If applicable, we will issue a report and prepare schedules documenting the District’s effort in meeting the “spend-down exemption” tests that may relieve the District from the payment of arbitrage payments.
- 6) We will issue a report that summarizes the arbitrage earnings during the computation period for the bond issues for each fund or account. If the District meets the “spend-down exemption” test, the spend-down exemption report will substitute for the arbitrage calculation report.

CLIENT RESPONSIBILITIES

The work will be non-audit services as defined by Governmental Auditing Standards issued by the Comptroller General of the United States. Our work will not constitute an audit or a review of transactions and should not be relied upon as such.

Your agency is responsible for the appropriate recording and reporting of financial transactions and management decisions. Accordingly, all work will be conducted at your direction, the direction of your chief financial officer, to insure that the work meets your agency’s objectives. The chief financial officer or other designated individual will be responsible for review and approval of any work product directly prepared by VTD, including any adjustments to the accounting records that may be proposed by VTD, or reports drafted by VTD during the engagement.

Governmental Auditing Standards require that your agency be responsible for the substantive outcomes of VTD work and be in a position in fact and appearance to make an informed judgment on the results of the non-audit services and that the Santee School District:

- Designates a knowledgeable management level individual to be responsible and accountable for overseeing the non-audit services.
- Establishes and monitors the performance of the non-audit services to ensure that it meets management’s objectives.
- Makes any decisions that involve management functions related to the non-audit services and accepts full responsibility for such decisions.
- Evaluates the adequacy of the services performed and any findings that result.
- Informs the board of this engagement.

FEES

Bond Issue	Arbitrage Calculation	Tax Form Preparation
General Obligation Bonds Series 2007	\$2,000	\$800

A request for supplemental services on arbitrage rebate compliance will be billed on an hourly basis. Billing rates through December 31, 2018 are as follows:

<u>Position</u>	<u>Hourly Rate</u>
Partner	\$240
Manager	\$190
Supervisor	\$150
Senior Accountant	\$120
Staff Accountant	\$90

STAFFING

Vavrinek, Trine, Day & Co., LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It is not anticipated that any of the non-licensure owners will be performing audit services for the agency.

TERMINATION OF ENGAGEMENT

Either party may terminate this engagement without cause.

ARBITRATION

If a dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

INDEPENDENT CONTRACTOR AND INSURANCE

VTD is an independent contractor as defined by Federal and State taxing authorities. VTD will maintain current worker compensation and liability insurance policies.

For any questions regarding this letter, please contact Joe Aguilar at (909) 466-4410. If this engagement letter correctly states your understanding of the engagement, please sign below and return a copy for our files.

Sincerely,



Joseph Aguilar, *Partner*
Of Vavrinek, Trine, Day & Co., LLP

JMA: cge

170672

RESPONSE:

This letter correctly sets forth the understanding of Santee School District.

By: _____

Title: _____

Date: _____

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Asahara, Erin	Carlton Oaks	VI-03	\$0.00	\$61,770.00	08-14-17
2. Ellis, Emily	Cajon Park	III-09	\$0.00	\$61,770.00	08-14-17
3. Enslow, Erin	Rio Seco	III-01	\$0.00	\$50,504.00	08-14-17
4. Gianola, Paul	PRIDE Academy	V-03	\$0.00	\$57,568.00	08-14-17
5. Janisch, Rebecca	Carlton Oaks	V-09	\$0.00	\$71,434.00	08-14-17
6. Meade, Tara	Chet F. Harritt	III-01	\$0.00	\$50,504.00	08-14-17
7. Medina, Brianna	Cajon Park	VI-05	\$0.00	\$66,812.00	08-14-17
8. Millman, Stephanie (replacing Diane Cartier)	Cajon Park	III-01	\$0.00	\$50,504.00	08-14-17
9. Rauscher, Julia	Cajon Park	VI-01	\$0.00	\$56,727.00	08-14-17
10. Robinson, Suzanne (replacing Robert Campbell)	Carlton Oaks / Pepper Drive	V-02	\$0.00	\$55,257.00	08-14-17
11. Silverstein, Melissa	Rio Seco	IV-01	\$0.00	\$50,504.00	08-14-17
12. Snable, Meghan	Chet F. Harritt	VI-01	\$0.00	\$56,727.00	08-14-17
13. South, Gabrielle	Rio Seco	III-02	\$0.00	\$50,504.00	08-14-17
14. Vogt, Haley	Chet F. Harritt	IV-01	\$0.00	\$50,504.00	08-14-17
15. Williams, Ashley (replacing Linda Millum)	Sycamore Canyon	IV-02	\$0.00	\$51,685.00	08-14-17
16. Wray, Jill	Pepper Drive	IV-10	\$0.00	\$68,493.00	08-14-17

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Beck, Michelle (replacing Kristi Garcia)	Rio Seco	III-01	\$50,504.00	\$50,504.00	08-14-17
2. Barvinchak, Kimberly	Pepper Drive	III-06 to <i>III-07</i>	\$56,097.00	\$56,097.00	08-14-17
3. Cartwright, Kara	Hill Creek	III-01 to <i>III-02</i>	\$50,504.00	\$50,504.00	08-14-17
4. Costa, Kristie (replacing Thomas McLean)	Carlton Oaks	III-01	\$50,504.00	\$50,504.00	08-14-17
5. Delacruz, Daisy	Hill Creek	III-01	\$50,504.00	\$50,504.00	08-14-17
6. Fetty, Justin	Rio Seco	IV-01 to <i>IV-02</i>	\$50,504.00	\$51,685.00	08-14-17
7. Gormican, Ashley	Rio Seco	IV-01	\$50,504.00	\$50,504.00	08-14-17
8. Hart, Michelle	Pepper Drive	IV-08 to <i>IV-10</i>	\$66,392.00	\$68,493.00	08-14-17
9. Lara, Sharon	Rio Seco	VI-05 to <i>VI-06</i>	\$66,812.00	\$69,333.00	08-14-17
10. Lloyd, Julie	Rio Seco	VI-09 to <i>VI-10</i>	\$76,897.00	\$79,418.00	08-14-17
11. May, Michelle	Carlton Hills	IV-01 to <i>IV-02</i>	\$50,504.00	\$51,685.00	08-14-17
12. McKee, Rachel	Pepper Drive	III-01 to <i>III-02</i>	\$50,504.00	\$50,504.00	08-14-17 to 12-04-17
13. Olson, Vicki	PRIDE Academy	IV-04 to <i>V-04</i>	\$55,887.00	\$59,879.00	08-24-17 to 04-19-17
14. Rainbolt, Hannah	Hill Creek	III-01	\$50,504.00	\$50,504.00	08-14-17
15. Rowan II, Michael	Carlton Hills	V-09 to <i>V-10</i>	\$71,434.00	\$73,745.00	08-14-17
16. Strickland, Shawna	Chet F. Harritt	IV-01 to <i>IV-02</i>	\$50,504.00	\$51,685.00	08-14-17
17. Wiesner, Brooke	Pepper Drive	III-05 to <i>III-06</i>	\$54,206.00	\$56,097.00	08-14-17
18. Williams, Lisa	Pepper Drive	VI-09 to <i>VI-10</i>	\$76,897.00	\$79,418.00	08-14-17
19. Wilson, Jennifer	Sycamore Canyon	V-01	\$52,945.00	\$52,945.00	08-14-17

Certificated Staff continued

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Bonser, Kristen	Pepper Drive	MGT 01 to <i>MGT 01 + MA+30</i>	\$92,301.00	\$93,301.00	07-01-16
2. Corderman, Michelle	Rio Seco	V-10 to <i>VI-10</i>	\$73,745.00	\$79,418.00	08-14-17
3. Credille, Kamrie (replacing Terry Johnson)	Carlton Hills to <i>Rio Seco</i>	III-07 to <i>IV-07</i>	\$57,988.00	\$62,190.00	08-14-17
4. Dawson, Robin	Pepper Drive	III-03 to <i>IV-03</i>	\$50,504.00	\$53,786.00	08-14-17
5. Ginn, Candace (replacing Jack Ekdorn)	Sycamore Canyon <i>to Cajon Park</i>	V-06 to <i>V-07</i>	\$64,501.00	\$66,812.00	08-14-17
6. Hart, Michelle	Pepper Drive	IV-08 to <i>IV-09 (Corrected Step)</i>	\$64,291.00	\$66,392.00	08-15-16
7. Hiller, Christine (replacing Gisela Ornelas)	PRIDE Academy to <i>Hill Creek</i>	VI-21 to <i>VI-22</i>	\$96,226.00	\$96,226.00	08-14-17
8. Kelso, Bonnie Amanda	Cajon Park to <i>Pepper Drive</i>	III-06 to <i>III-07</i>	\$56,097.00	\$57,988.00	08-14-17
9. Ninteman, Robin	Chet F. Harritt	IV-03 to <i>V-03</i>	\$53,786.00	\$57,568.00	08-14-17
10. Pabis, Racheal	Cajon Park to <i>Pepper Drive</i>	VI-16 to <i>VI-17</i>	\$92,024.00	\$92,024.00	08-14-17
11. Ross, Michele	Carlton Oaks to <i>Carlton Hills</i>	VI-22 to <i>VI-23</i>	\$83,200.00	\$83,200.00	08-14-17
12. Tracy, Summer	Sycamore Canyon	VI-11 (0.5 FTE) to <i>VI-12 (1.0 FTE)</i>	\$40,969.50	\$84,461.00	08-14-17
13. Williams, Lisa	Carlton Hills	VI-07 to <i>VI-09 (Corrected Step)</i>	\$71,854.00	\$76,897.00	08-15-16

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Garcia, Kristi	Rio Seco	V-15	Retirement	08-02-17
2. LaFuze, Jamie	Cajon Park	VI-09	Accepted outside employment	06-14-17
3. Magnolia, Sarah	Sycamore Canyon	V-03	Accepted outside employment	08-09-17

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Diaz, Jaymie (replacing Abby Fazekas)	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs	\$0.00	\$1,015.12	08-21-17
2. McMahon, Cindy	Special Education	Occupational Therapist 35.5 A / 8.0 hrs	\$0.00	\$5,543.00	08-14-17
3. Parker, Tiffany	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.0 hrs	\$0.00	\$1,015.12	08-21-17

Classified Staff continued

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Stevens, Leticia	Carlton Oaks	Campus Aide 25 E / 2.0 hrs	Maternity	Approve	11-15-17 to 06-12-18

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Gonias, Melissa	Rio Seco	Project SAFE Assistant	Education advancement	08-19-17
2. Gonzalez, Jennae	Carlton Hills	Project SAFE Assistant	Accepted outside employment	08-18-17
3. Martell, Corinne	Hill Creek	Food Service Worker III	Relocation	07-01-17
4. Matchke, Lynn	Rio Seco	Campus Aide	Accepted outside employment	08-09-17
5. Middleton, Suzanne	Rio Seco	Instructional Assistant, Special Ed I	Accepted outside employment	06-14-17
6. Perna, Robin	Carlton Hills	Campus Aide	Relocation out of state	08-10-17
7. Scott, Elisia	Rio Seco	Project SAFE Assistant	Accepted outside employment	08-03-17
8. Thomas, Briana	Hill Creek	Instructional Assistant I	Accepted outside employment	08-02-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1.
Prepared by Kristin Baranski
August 15, 2017

Appointment of Personnel:
Vice Principal

BACKGROUND:

Administration recommends Summer Locke for the position of vice principal. Summer currently serves as a vice principal in Lemon Grove School District and has substantial knowledge and expertise in school administration. Her experiences will be an asset to the school district community. This appointment would be effective August 16, 2017.

RECOMMENDATION:

Administration recommends the Board of Education appoint Summer Locke as vice principal, effective August 16, 2017.

FISCAL IMPACT:

Vice principals on each comprehensive preschool – grade 8 campus is a District priority. Salary and statutory benefits will be paid out of the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support educational transitions for students, staff, and parents. Vice principals create a school climate hospitable for student learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1. Opening of Bids for Sale of Former Santee
Prepared by Karl Christensen School Site Property
August 15, 2017

BACKGROUND:

On December 2, 2003, the Board of Education declared the 13.21 acre Former Santee School Site property on Mission Gorge Avenue as surplus. On October 6, 2015, the Board adopted a Resolution of Intent To Sell Surplus Property with a minimum bid requirement of \$8.5 million.

On May 1, 2017, the bidding window opened and notices were posted in 3 public places and advertised in several newspapers announcing availability of the property to the general public for bidding for 3 consecutive weeks. Flocke & Avoyer marketed the property and sent bid packages to interested parties. Bidders were given until 4pm on August 14, 2017 to submit sealed written bids using the bid form provided by the District.

Tonight, sealed bids submitted by the deadline will be opened and oral bids will also be taken in accordance with the provisions of the Resolution of Intent to Sell Surplus Property and Education Code requirements.

RECOMMENDATION:

It is recommended that the Board of Education Open Sealed Bids and Call for Oral Bids for the Former Santee School Site Property. Action, if any, is at the discretion of the Board of Education.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

Unknown until bids are opened and action is taken.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2.
Prepared by Karl Christensen
August 15, 2017

Authorization to Purchase One Additional
10-Passenger Van for Transportation

BACKGROUND:

In 2016, the District purchased two vans to supplement the fleet and handle special education transportation growth. These vans have allowed the District to set up a training program to vet and train van drivers to be school bus drivers. Another advantage to the vans is they can be driven with a regular driver's license, although drivers must acquire a passenger endorsement on their license and be CPR/AED and first aid certified. The vans cost 25% of what a bus costs and operate with better fuel mileage.

Last year, each van was driven approximately 100 miles each day to transport 12 students to 7 out of district schools. For 2017-18, the number of Non-Public School students will increase and McKinney Vento regulations now require the District, under certain circumstances, to transport homeless and foster care students to other school districts.

In order to address the growth in transportation need, it is necessary to add an additional van route, thereby requiring the purchase of an additional van.

RECOMMENDATION:

It is recommended that the Board of Education authorize the purchase of one 2016 Ford Transit 150LR 10-passenger van from Encinitas Ford.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is not to exceed \$30,000 from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Item F. BOARD POLICIES AND BYLAWS

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies listed below. These Board Policies have been reviewed by Administration and are submitted to the Board for a second reading. Policies were presented to the Board for a First Reading at the August 1, 2017 meeting.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 4315.1	Certification of Competence in Evaluation and Instructional Methodologies
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

The listed Board Policies were last reviewed on July 5, 2016.

RECOMMENDATION:

It is recommended that the Board of Education approve the listed Board Policies submitted for a second reading.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____ Agenda Item F.1.1.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board places trust in its employees and desires to support their actions in such a manner that employees are free from unnecessary, spiteful or negative criticism and complaints. Constructive criticism is welcome when it is motivated by a sincere desire to improve the quality of the educational program.

Verbal complaints made to a Board member or at a Board meeting against an employee other than the Superintendent, will be referred to the Superintendent for appropriate consideration and action according to this policy. If a single Board member receives a complaint about the Superintendent, it will be referred to the entire Board. Because the Board sits as the appellate body in the complaint resolution process, any member of the Board who has become involved in a complaint resolution process prior to an appeal to the Board shall declare his/her involvement and not participate as a member of the Board during an appeal hearing.

When public complaints against employees involve accusations of child abuse, the provisions of Board policy and administrative regulation 5141.4 shall be implemented.

The Board shall not prohibit public criticism of the district and its employees.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board prohibits retaliation against complainants. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints.

This Board shall annually review this policy.

Legal Reference: (see next page)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

Legal Reference:

EDUCATION CODE

33308.1 *Guidelines on procedure for filing child abuse complaints*

35146 *Closed sessions*

44031 *Personnel file contents and inspection*

44811 *Disruption of public school activities*

44932-44949 *Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)*

48987 *Child abuse guidelines*

GOVERNMENT CODE

54957 *Closed session; complaints re employees*

54957.6 *Closed session; salaries or fringe benefits*

PENAL CODE

273 *Cruelty or unjustifiable punishment of child*

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

300 *Minors subject to jurisdiction of juvenile court*

Policy adopted: February 17, 2009
Policy reviewed: December 15, 2009, May 3, 2011;
June 15, 2012; June 4, 2013; January 20, 2015;
July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT
Santee, California

PROBATIONARY/PERMANENT STATUS

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)
(cf. 4131 - Staff Development)

Permanent Status

Granting of permanent status shall be based on completion of the probationary period in accordance with applicable law. Employees granted permanent status acquire specific rights under the Education Code, including those relating to discipline and dismissal. (Education Code 44932-44988)

(cf. 4117.4 - Dismissal)
(cf. 4117.6 - Decision Not to Rehire)

Legal Reference:

EDUCATION CODE

- 44466 Status of university interns
- 44850.1 No tenure in administrative or supervisory position
- 44885.5 Status of district interns
- 44908 Complete year for probationary employees
- 44911-44913 Service not computed in eligibility for permanent status
- 44915 Classification of probationary employees
- 44917-44921 Status of substitute or temporary employees
- 44929.20 Continuing contracts (not to exceed four years - ADA under 250)
- 44929.21 Districts of 250 ADA or more
- 44929.23 Districts with less than 250 ADA
- 44929.28 Employment by another district
- 44930-44988 Resignations, dismissals and leaves of absence, especially:
- 44948.2 Election to use provisions of Section 44948.3
- 44948.3 Dismissal of probationary employees

Policy adopted: February 18, 1986
Policy revised: May 5, 2009, January 20, 2015
Policy reviewed: December 15, 2009, May 3, 2011; June 15, 2012
June 4, 2013; January 20, 2015; July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT
Santee, California

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES**

The Superintendent shall annually submit to the Governing Board a list of district administrators whose duties include evaluation of certificated personnel. The administrators listed will be presented as competent by the Superintendent in instructional methodologies and in the evaluation of certificated personnel. The Board will certify the competence of personnel recommended by the Superintendent.

Criteria for certification may include but not be limited to the following:

Academic Qualifications

1. Earned Master's Degree or advanced degree of equivalent standard from an accredited college or university.
2. Evidence of university level course work in techniques of supervision, human relations and instructional methodologies.

Experience

1. Demonstration of competence in the evaluation process.
2. Demonstration of competence in instructional methodologies.
3. Completion of at least three (3) years of successful teaching.

Credential

1. Possession of valid California Administrative Credential

Professional Knowledge and Skills

1. Evidence of professional growth program participation.
2. Demonstration of understanding of district-adopted curriculum, policies and practices.
3. Demonstration of skill in instructional observation.
4. Demonstration of skill in techniques and procedures of evaluation of instruction.

This certification is intended to comply with requirements of the Education Code and is intended to be used for no other purpose. This policy shall be reviewed annually by the Board.

Legal Reference: (see next page)

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES**

Legal Reference:

EDUCATION CODE

33039 *Guidelines for teacher evaluation*

44660-44665 *Evaluation and assessment of performance of certificated employees*

44681-44689 *Administrator training and evaluation*

GOVERNMENT CODE

3543.2 *Scope of representation (re evaluation procedures)*

Policy adopted: June 19, 1984

Policy amended: December 4, 2007

Policy reviewed: May 5, 2009; December 15, 2009; May 3, 2011;

June 15, 2012; June 4, 2013; January 20, 2015; July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT

Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school.
2. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school.
3. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school.
4. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either:

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
5. Priority may be given to siblings of students already in attendance in that school.

INTRADISTRICT OPEN ENROLLMENT

6. Priority may be given to any student whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference: (see next page)

INTRADISTRICT OPEN ENROLLMENT

Legal Reference:

EDUCATION CODE

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

7912 Transfers from persistently dangerous schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

200.48 Transportation funding for public school choice

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Unsafe School Choice Option:

<http://www.cde.ca.gov/lr/ss/se/usco.asp>

U.S. Department of Education, No Child Left Behind: <http://www.nclb.gov>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012; June 4, 2013
January 20, 2015; July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT
Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and eighth grade excursion day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with California Education Codes 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Superintendent or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Ensure districtwide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49700-49704 Education of children of military families

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012;
July 7, 2015; July 5, 2016
Revised: June 4, 2013; January 20, 2015

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item H. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Summit Site (Parcel #'s: 378 210 35, 378 220 07, and 378 210 13 - located North of Princess JoAnn & Summit Avenue in Santee, CA 92071)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item I. RECONVENE TO PUBLIC SESSION

Item J. ADJOURNMENT

Agenda Items G, H, I, and J.